

**LGLA 1355  
Family Law  
Course Syllabus**

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CLASS TIME: Monday/Wednesday; 11:00 – 12:15pm  
CLASSROOM: LBC121

**COURSE DESCRIPTION:** This course presents fundamental concepts of family law including formal and informal marriages, divorce, annulment, marital property and the parent-child relationship with emphasis on the paralegal's role in family law.

**COURSE OBJECTIVES:** This course explores the sources and context of law governing family relationships. The student will review the laws and principles concerning marital property, marriage formation and dissolution, and the parent-child relationship. Students will also prepare legal documents commonly used in family law cases. Students successfully completing this course will understand the sources of family law and the paralegal's role in family law cases, be familiar with the rules and principles governing family law in Texas, develop skills to prepare documents commonly used in family law litigation, and be familiar with the impact of the legal system on the family.

**REQUIRED TEXTBOOK:**

Title: *Family Law for Paralegals, 7<sup>th</sup> Edition*  
Author: Ehrlich, J.  
Publisher: Wolters Kluwer  
ISBN: 978-1-45487339-6

**GRADING:** Four (4) examinations will be given during the semester. Each examination will count 25% of the final grade. No make-up examinations will be given. Class assignments (number determined by professor) will count 25% of the final grade. Grade equivalents: 90 to 100% = A; 80 to 89% = B; 70 to 79% = C; 60 to 69% = D; Below 60% = F.

**ASSIGNMENTS:** Late class assignments will not be accepted. Assignments will not be accepted by e-mail unless otherwise stated. All assignments must be typed unless otherwise instructed. Assignments will be due at the beginning of the class on the date assigned. Students must maintain academic integrity in all assignments – “copying and pasting” from other sources (e.g. the Internet, other students, etc.) is plagiarism and will be grounds for no credit for the plagiarized assignment and/or dismissal from the course.

**ATTENDANCE:** Students are expected to attend all classes in order to be successful in a course. Students are expected to arrive at class in a timely manner. Attendance will be taken at the

beginning of the class period. Late arrivals may be counted as absent for that class. A student may be administratively withdrawn from the course when absences become excessive. Excessive absences means more than two (2) absences for any reason.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the instructor, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

CLASSROOM ETIQUETTE: Paralegals are legal professionals, and as such, must maintain a professional attitude and demeanor. Spirited discussion is encouraged, but respect for the opinion of others is required. All students are expected to be prepared for every class. Disruptive or unprofessional behavior in class is grounds for a student to be removed from the classroom and dropped from the course without notice. Students are referred to the SPC Student Guide for more information about the policies and procedures concerning student conduct which are incorporated herein by reference. Student personal conduct must also comply with all Lubbock Center guidelines.

CELL PHONES: Cell phones must be turned off before entering the classroom. The professor reserves the right to answer any cell phone (on speaker) that rings during class time. "Texting" (text messaging) during class is prohibited. Violation of this policy may result in the student being removed from the classroom and dropped from the course. Use of cell phones for class purposes may be permitted with instructor approval.

COMPUTERS: Laptop computers and electronic tablets may be used during class for class-related purposes only and provided speakers are muted. Wireless internet access is provided at SPC for education-related purposes only. Paralegal Studies students also have access to computers available in LBC109, as well as on other SPC campuses. All student work must be saved on a removable storage device, e.g. a flash drive, and not on an SPC computer.

**Student-Owned Computer Equipment:** Students may choose to use their own computer equipment to complete the assigned coursework. SPC provides Microsoft Office to students for installation and use on their personal computers. It is the sole responsibility of the student to ensure his / her computer system meets the minimum requirements for all required or suggested software. It is also the sole responsibility of the student to insure his / her computer system is in working order, free of malware, and sufficient to complete assigned coursework. The instructor is not responsible for the student's computer maintenance and cannot troubleshoot or repair issues on student-owned computers. If the student needs computer assistance, he/she can contact the SPC student helpdesk.

NOTICE TO STUDENTS: In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

For Intellectual Exchange, Disabilities, Non-Discrimination, Title IX Pregnancy Accommodations, CARE (Campus Assessment, Response, and Evaluation) Team, and Campus Concealed Carry, please refer to [Syllabus Statements \(southplainscollege.edu\)](http://southplainscollege.edu).