

COURSE:	VNSG 1334 Pediatrics
SEMESTER:	Summer 2023
CLASS DAYS:	Fridays
CLASS TIMES:	1000-1200 and 1300-1500

Name	Phone	Email	Office	Office Hours
Sarah Gill MSN, RN	806.716.2195 (o)	sgill@southplainscollege.edu	PC104D	By appointment

**** Some Fridays may be utilized for remediation activities, clinical post conference, and Benchmark exams. These are required as part of this course. Please see the course schedule on Blackboard for details.**

"South Plains College improves each student's life."

GENERAL COURSE INFORMATION

***It is the responsibility of each student to be familiar with the content and requirements listed in the course syllabus. ***

Concurrent Courses: VNSG 1219; VNSG 1334; VNSG 1331; VNSG 2461

COURSE DESCRIPTION (WECM)

This course is a study in Pediatrics and will focus on common childhood diseases and the care of the well, the ill, and the hospitalized child from infancy through adolescence utilizing the nursing process.

STUDENT LEARNING OUTCOMES (DECS)

At the completion of the semester students will:
1. Identify the differences between structures in the pediatric patient versus the adult patient
2. Be able to describe various childhood diseases and their care and prevention
3. Be able to discuss the normal homeostasis of a pediatric patient and be able to recognize changes in this state

COURSE OBJECTIVES: Outline (C-5, C-6, C-7, C-8, C-15, C-16, C-17, C-18, C-19, C-20) (F-1, F-2, F-7, F-8, F-9, F-10, F-11, F-12)

• At the completion of this course the student will have:
• Assess the relationship of growth and nutrition as it relates to the health-illness continuum
• Compare and contrast normal physiology of the body with that of a pathological state in a pediatric patient
• Evaluate the effect of hospitalization, treatment modalities and chemotherapy of the pediatric patient
• Identify the pertinent medical and surgical conditions of the child from birth through adolescence
• Distinguish between communicable diseases common to children and the related treatments and preventions
• Recognize the uniqueness of pediatric patients related to physical, mental, and emotional developmental stages
• Have a basic understanding of pediatric immunizations/schedule/locations
• Have a basic understanding of pediatric medication administration and weight-based dosages
• Be able to describe how the heart functions differently in newborns
• Become familiar with and have basic understanding of terminology used in text.
• Be present and punctual for all classes with no more than 2 (two) absences.
• Pass the course with a 76 or higher

SCANS and FOUNDATION SKILLS

Refer also to Course Objectives. Scans and Foundation Skills attached

EVALUATION METHODS

Written exams, computer-based exams via Blackboard or Exam Soft, written assignments, quizzes (written and computer-based), and other projects as assigned.

ACADEMIC INTEGRITY

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present any work which he or she has not honestly performed as his or her own, is regarded by the faculty and administration as a most serious offense and renders the student liable to serious consequences, possibly suspension.

Cheating - Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in the office are examples of cheating. Complete honesty is required of the student in the presentation of all phases of coursework. This applies to quizzes of whatever length, as well as final examinations, to daily reports and to term papers.

Plagiarism - Offering the work of another as one's own, without proper acknowledgment, is plagiarism. Any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines, websites such as: blogs, journals, or articles, other referenced works, from themes, reports, and/or other writings of a fellow student, is guilty of plagiarism. If there is any suspicion of work completed by Artificial Intelligence (A.I.), the student and their work may be questioned, and if proven that A.I. was used will be considered guilty of plagiarism.

VARIFICATION OF WORKPLACE COMPETENCIES

Vocational nurses are expected to know the body structure and childhood illnesses of pediatric patients

BLACKBOARD

Blackboard is an e-Education platform designed to enable educational innovations everywhere by connecting people and technology. This educational tool will be used in this course throughout the semester.

SPECIFIC COURSE INFORMATION

TEXT AND MATERIALS

TEXTBOOK	Publisher	ISBN#
*Safe Maternity and Pediatric Nursing Care <u>2nd Edition</u> *With Access code to Davis Edge - REQUIRED	F. A. Davis	978-1-7196-4455-6

*Study Guide for Safe Maternity and Pediatric Nursing Care

Blackboard, Exam Soft, and CJSIM

COMPUTER USAGE

As computer technology in the field of health occupations continues to become more popular, computers will be used in this course. **All students must have access to a computer, web cam, microphone, and printer.** Some **may** be available on the South Plains College campus. Students will be expected to utilize computers to access assignments, classroom resources, Zoom Meetings and possibly exams. All registered students are supplied with a working email account from South Plains College. The use of TikTok is prohibited on SPC devices and Wi-Fi. TikTok may not be used for online assignments. . Due to COVID the class may have to meet virtually at some point. **Please have a plan prepared as to how to meet via computer for this course in case it becomes necessary.** If the class meets virtually, it will be via Microsoft Teams, Blackboard Collaborate, or Zoom at the instructor's discretion. **ALL STUDENTS ARE EXPECTED TO KNOW THEIR SPC STUDENT USERNAME AND PASSWORD.**

COMPUTER LAB USAGE

The computer lab PC 109 may be used by students during opening hours, or as assigned by an instructor. Printer paper will not be provided for students to print materials, but students may seek assistance from faculty or staff to request lab paper from the college if needed. **Lack of computer lab paper is not an excuse for not having homework assignments, skills lab sheets, or any other required documents.**

ADDITIONAL CLASSROOM ITEMS

Students should come to class prepared with pens, pencils, and paper for taking notes, quizzes, or assignments in class. Students should be prepared to take notes over lecture material. You may use your computer for this course content only in the classroom. Follow student conduct guidelines for appropriate use of electronics in the classroom

ATTENDANCE POLICY (*Read Carefully*)

As a matter of courtesy and professional behavior, a student who is going to be absent should email or call the course instructor and inform the instructor of the pending absence.

Research has proven that academic achievement for each student is enhanced when the student has regular and punctual attendance. In order to foster accountability, to match the work environment policies, and to foster learning and understanding, attendance is mandatory in the Vocational Nursing Program. Understanding that illnesses and unavoidable problems do arise, the VNP does allow for some absences within the program. Faculty do not inquire as to why a student is absent because the student is an adult learner. **Faculty will not do make up classes or repeat lectures for students who miss a class. Students who exceed allowable absences of (2), no longer meet the course criteria per the board of nursing. These students will be withdrawn from the program and receive a grade of "F", except in the case of COVID. (see handbook)**

Attendance is taken for each class and may be taken several times during a class. Attendance is most often taken by a sign in sheet. Students who "forget" to sign in are counted as absent. A student is not allowed to disrupt the class for tardiness. A student who is late may come into the classroom after a break to hear the remainder of lecture, but the student will still be marked as "absent." If a class is scheduled for the whole day, but the student leaves before the end of the class period, the student is marked "absent" for the day. There are no "half-day" absences. If the student is asked to leave the classroom for any reason (sleeping, talking or other inappropriate behavior), the student is given an absence for the day.

CLASSROOM: students must be in their seat ready for class at the scheduled time. Classes will be held on scheduled days with lectures immediately following any exams. Students who leave after exams are counted as "absent." Students who are late for an exam will not be allowed to take the exam.

Tardiness: Tardiness is not accepted in the VN Program. Students are either present and on time, or they are absent.

Breaks: Roll may be taken at any time during the class. Breaks are given during the lecture time. Student movement in the building is monitored closely for safety; therefore, students should use break times wisely—going to the bathroom, getting refreshments, etc. not spending time on cell phones then going the bathroom once class starts.

ZOOM classes/meetings: **Zoom meetings/classes are considered formal class time; therefore, the student must be present, on time, dressed appropriately, and in a stationary location.** (Not working, driving, shopping or engaged in some other activity.) There should be no TV, cell phones, or other distractors during the meeting. The student's camera must be on for the entire time of the class/meeting. The microphone should be muted unless the student is answering a question, presenting information, or otherwise engaged in the course discussion. **If the student does not follow zoom etiquette as outlined in the VN handbook, the student will be removed from the zoom meeting and given an absence.**

COVID POLICY: See VN Student Handbook

If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or test for COVID-19.

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Proof of a positive test is required. A home test is sufficient, but students must submit a photo of the positive result. The date of the test must be written on the test result and an ID included in the photo. If tested elsewhere (clinic, pharmacy, etc.), please submit a copy of the doctor's note or email notification.

- Students **MUST** notify DeEtte Edens, BSN, RN, Associate Director of Health & Wellness, of the positive results at dedens@southplainscollege.edu or 806-716-2376.
- Students **MUST also** communicate with DeEtte Edens, BSN, RN prior to their return date if still symptomatic at the end of the 5-day isolation.
- A student is clear to return to class without further assessment from DeEtte Edens, BSN, RN **ONLY** if they have completed the 5-day isolation period, symptoms have improved, and they are without fever for 24 hours without the use of fever-reducing medication.

OTHER ILLNESSES: Students should take an absence when they are truly ill (running fever, nausea/vomiting not due to pregnancy, diarrhea, etc.). A physician's release should be submitted when the student is treated by a physician.

Students should inform the instructor of absences prior to class via email.

4.1-C. ATTENDANCE RECORDS: Because the student is an adult learner, each student should keep his/her own record of absence. Faculty is under NO obligation to inform a student of absences. The student will be notified if they no longer meet the program objectives due to excessive absences. **Should the student believe a discrepancy exists, the student should submit the notice in writing to the Program Director within 24 hours of notification.**

4.1-D. RELIGIOUS HOLY DAYS ABSENCES: In accordance with Section 51.911, Texas Education Code, SPC allows a student who is absent from class for the observance of a religious holy day to take an examination or complete an assignment scheduled for that day within seven calendar days after the absence. **Students are required to file a written notification of absence with each instructor within the first fifteen (15) days of the beginning of the semester in which the absence will occur.** Forms for this purpose are available in the office of the Director of Special Services along with instructions and procedures.

ASSIGNMENT POLICIES

Assignments/Quizzes may be given as a "Ticket to Class" or to enhance learning of the course material. Students may have worksheets, workbook assignments or other assignments that will be completed outside of class time

TICKET TO CLASS: Being prepared for class by becoming familiar with the lecture content is an important skill for students to learn. It helps class time to be more productive and aids the student in committing the concepts into long term memory. To ensure that students are familiarizing themselves with the content prior to class, assignments and or quizzes may be designated by the instructor as a "Ticket to Class" assignment .

- Tickets to class may include Chapter outlines, lecture outline, Davis Edge quizzes, Ah Ha! Points, and/or Muddiest points. Tickets to class will be communicated via Blackboard and Remind
- **These assignments must be completed and uploaded to the appropriate place, as designated by the instructor, prior to the start of class.** If the assignment is not completed, or not submitted, the student will not be allowed to enter the classroom and attend lecture until the assignment is completed and uploaded. **Any students who are late to class due to an incomplete "ticket to class" assignment, will receive an absence for the day, even if they are able to rejoin the class later in the day.**

QUIZZES: Students may be assigned Davis Edge quizzes to be completed outside of class. Students will be given 5 attempts on each quiz and the highest grade will be the one recorded. **Class ID: 580811012832617UB2X**
The class ID is required to enter the course and complete any assignments. Davis Edge Quizzes will be **due before 8 am on the due date. No late work will be accepted.**

ATI MODULE: Students will be assigned an ATI module for Maternal/Child Nursing. There will be an assessment followed by post-assessment remediation assignments based off your scores that will be assigned by ATI. If the post-assessment remediation is not done by the due date, the student will receive a grade of **0** for this assignment.

SUBMITTING ASSIGNMENTS

- Because of the fast pace of this course within the Vocational Nursing Program and as stated in the Vocational Nursing Student Handbook, **make up work is not accepted in this course.**

- All required work must be turned in **on time** so the student can benefit from corrections and to help study for exams. Assignments given outside of scheduled lecture time are due on the dates specified by the instructor. **No late work will be accepted.** All work will be submitted via Davis Edge, CJ SIM, or the Blackboard course, unless otherwise specified by the instructor.
- Assignments are **not** accepted by email. Assignments must be submitted on time and in the appropriate place. **It is the student's responsibility to make sure that they do not upload blank documents and that the documents can be opened on a PC and/or viewed on Blackboard.** (Not all Mac files are able to convert, and Blackboard is not compatible with many of them. Apple Pages and Columns for example, cannot be viewed on Blackboard.) **If the student submits a blank document, or a file that cannot be opened, it will not be accepted, and the student will receive a grade of 0 for the assignment.** The student **must** retain a photocopy or computer-accessible file of all assignments, in case of upload errors. If there is an error and the student does not have a backup copy, the student will receive a grade of **0** for that assignment.

COURSE DISCLAIMER

To Be Successful in this course: *Because this information is VITAL to becoming a safe and effective vocational nurse, the student MUST commit to learning this information as thoroughly as possible. The BEST way to do this is through diligent DAILY study and weekly review!*

STUDENT SUCCESS Repetition and study are the **ONLY WAYS** for students to retain the volume of information contained in this course! You **MUST** study outside of the classroom if you want to succeed.

Textbook: This textbook is designed for independent learning and contains many activities to help you learn! The Key terms and definitions are the best places to start. Students should make flash cards of these key terms and carry around with them for quick study and review. At the end of each chapter there are review questions with which you can test yourself.

RECOMMENDATIONS ON HOW TO STUDY

- COMMIT to your career choice. Decide you WANT to learn this information and you will.
- Study at least an hour every day! Do not wait until the night before or the morning of an exam and expect to learn all of the information presented! Daily study helps you understand and place information in long-term memory.
- Read the chapters prior to class. If you don't it is like hearing a foreign language and you are already behind.
- Plan weekly reviews of old material. Set aside some time to quickly go through your old notes from previous units. Remember there will be a comprehensive final.
- Take NOTES in class!
- The first time you get a less than desirable grade, make an appointment to discuss it! Don't wait until it's too late!

EXAMS

- See Lecture/Exam Schedule.
- Presentation of Exams may be on paper with pencil or via computer by Exam Soft.
- For test security, no hats, caps, backpacks, or purses are permitted in the classroom during exams.
- No drinks or food may be brought into the classroom during an exam.
- Computer exams are administered in the campus computer lab using Exam Soft and the lab must be reserved by the instructor in advance. Students are expected to arrive on time and ready for exams. Exams must be completed within the time frame allowed. No extra time will be given. Due to the ever-changing COVID conditions, if it becomes necessary to take exams off campus, it is possible that the student may be required to take exams proctored by an exam monitor via Exam Soft. **It is the student's responsibility to make sure that you have working computers with a web cam and a microphone and reliable internet on which such exams can be taken if necessity dictates.**
- **UNIT EXAMS:** Unit exams will include information and concepts from class lectures, student presentations, discussions, handouts, videos, and power points.
 - **UNIT EXAM REVIEW:** Students will have the opportunity to review each exam taken as scheduled with the instructor. After reviewing the exam, if the student has further questions, the student will need to email the instructor for an appointment to review the exam further. The student must discuss this with the

instructor within 48 hours of viewing their grade. **Once the 48 hours has passed after the test review, the assigned grade is final and may not be challenged at the end of the course. Grades will not be emailed or given out by phone.**

- **UNIT EXAM REMEDIATION:** Once the exam is completed, any exam grade below an 80 will require remediation from your instructor to be scheduled within 48 hours of the exam. The student may receive a remediation plan from the instructor based on their score. If the required remediation is not completed by the due date, the student will not be allowed to take the following exam and will receive a grade of 0 for that exam.
- **BENCHMARK EXAM:** In addition to the course unit exams, students MAY be required to take an Exam Soft proctored Benchmark Exam. This exam gives the students and instructors analytics to let them know what concepts they are strong in, and which they are weak in. It also compares them to nursing students on a national level. Students will see a raw score on Exam Soft which will then be calculated in accordance with where they fall within the national average to create the student's actual final grade for this exam. **The Benchmark Exam will be scheduled by the instructor and will possibly be scheduled outside of the regular class times. Please watch for this date to be added to the schedule if it is not already present.**
 - **BENCHMARK REMEDIATION:** Once the benchmark exam is completed, the student will receive a remediation plan from the instructor based on their benchmark scores. An average of the benchmark exam scores will be recorded as the exam grade once remediation is completed. If the required remediation is not completed by the due date, the **raw score** on the Benchmark exam will be recorded as the exam grade instead of the higher calculated grade.
 - **BENCHMARK GRADING:**
 - Exceeds Standard: 96-100
 - Meets Standard: 86-95
 - Approaching Standard: 76-85
 - Does not meet standard: 75 or below
- **MISSED EXAMS:** Students are required to take all examinations for each nursing course. There are NO makeup exams for this course. Since the final exam is comprehensive over the entire course, the final exam grade will be substituted **FOR THE FIRST MISSED EXAM GRADE ONLY.** If any additional exams are missed, a grade of "0" will be recorded. **There is no make-up exam for the Final Exam.** No exams will be given prior to the scheduled exam.

Any action interpreted as cheating by facilitating instructor may result in immediate removal from the testing area, a zero recorded for the test grade and possible removal from SPC nursing program.

GRADING POLICY

- All grades will be recorded on the Blackboard course for the student to view.
- **Grades are not rounded up or down, i.e., 79.5 = 79.5 The final course grade will not be rounded up or down.**
- **The student must earn a, "C", "76.00" overall in the course to pass.**
- The final letter grade will be posted to Blackboard and Campus Connect.

Course Grades are based on the following scale:

A = 90-100%
 B = 80-89.99%
 C = 76-79.99%
 D = 70-75.99%
 F = 69.9% and below

Course Grade is determined by:

Unit Exams	50%
Growth & Development Presentation	5%
SBAR Presentation	5%
Final Exam	25%
Benchmark Average	5%
Calculation Review/Assignments/Quizzes/ ATI	
Module Assignments	<u>10%</u>
	100%

Please refer to your SVN handbook for additional comments about grades.

ADDITIONAL INFORMATION:

- **ATTENTION: CELL PHONES ARE NOT ALLOWED DURING CLASS.** Use of cell phones is only allowed during breaks. Please keep cell phones in your car. The following penalties apply to students who choose to sneak in their phones:
 - If a cell phone rings during an exam, that student's exam will end immediately with a "50" recorded for the exam grade. There is no makeup for this grade.
 - If a cell phone goes off during lecture, it will be taken and left in the Director's office till 4:00 p.m.
- Excessive talking in class is not allowed. Students may be asked to leave and given an absence for the day.
- No Sleeping in class. Students seen sleeping in class will be asked to leave and given an absence for the day.
- Recording (Voice or Video) is not allowed unless the student receives permission from the instructor.

DROPPING A CLASS

Students should submit a [Student Initiated Drop Form](#) online. **Students will not be required to obtain an instructor signature to drop**, however, we do encourage students to communicate with instructors or advisors prior to dropping a course when they are able. **There will be no charge for drops for the fall or spring semesters.**

WITHDRAWING FROM ALL CLASSES

If a student wishes to withdraw from all courses, they should initiate that process with the Advising Office. They can schedule an appointment with an advisor by visiting <http://www.southplainscollege.edu/admission-aid/advising/spcadvisors.php> or by calling 806-716-2366.

SCHEDULE CHANGE (after late registration and before census date)

To make a schedule change after late registration (August 28) and before the census date (September 9), students should submit a [Schedule Change Form](#).

After late registration, adding a class requires instructor approval. If a student is requesting to be added to one of your courses and you approve, please email registrar@southplainscollege.edu with your approval. This can take the place of signature on the Schedule Change Form that we have required in the past.

COMMUNICATION POLICY

- Electronic communication between instructor and students in this course will utilize the South Plains College "My SPC" and email systems and the Remind App. Students are encouraged to check SPC email daily. Students will also have access to assignments, web-links, handouts, and other vital material which will be delivered via Blackboard. Any student having difficulty accessing the Blackboard or their email should immediately contact the help desk.

Email Policy:

- Students are expected to read and, if needed, respond in a timely manner to college e-mails. It is suggested that students check college e-mail daily to avoid missing time-sensitive or important college messages. Students may forward college e-mails to alternate e-mail addresses; however, SPC will not be held responsible for e-mails forwarded to alternate addresses.
 - A student's failure to receive or read official communications sent to the student's assigned e-mail address in a timely manner does not absolve the student from knowing and complying with the content of the official communication.
 - The official college e-mail address assigned to students can be revoked if it is determined the student is utilizing it inappropriately. College e-mail must not be used to send offensive or disruptive messages nor to display messages that violate state or federal law
 - Instructors make every attempt to respond to student emails during regular college business hours when faculty are on campus. Instructors are not required to answer emails after hours or on weekends.
 - Students who use email inappropriately to faculty, students, staff, or others will be placed on probation for the first offense; dismissed from the program for a second offense.
- **Texting Faculty:**

Students should *not* text faculty via the faculty cell phone. Written communication should be by email, or the student may call the office phone. The faculty cell phone is for contact during the clinical hours ONLY and should not be used outside the clinical experience. Students who text faculty will be placed on probation for the first offense and dismissed from the program for the second offense.

EMERGENCY MESSAGES

The student should notify his/her family that in case of an emergency during normal class schedule, they should call the Nursing Office at (806)716-4405. Class will not be interrupted unless it is an emergency, so they must identify themselves and say it is an emergency to get immediate action.

The student should notify his/her family that in the case of an emergency during clinical rotations, they should call and leave a message or text (who they are and who they need to get in touch with for an emergency) to the number or numbers provided to them in the clinical course syllabus and/or on the clinical course schedule.

STUDENT CONDUCT

Rules and regulations relating to the students at South Plains College are made with the view of protecting the best interests of the individual, the general welfare of the entire student body, and the educational objectives of the college. As in any segment of society, a college community must be guided by standards that are stringent enough to prevent disorder, yet moderate enough to provide an atmosphere conducive to intellectual and personal development.

A high standard of conduct is expected of all students. When a student enrolls at South Plains College, it is assumed that the student accepts the obligations of performance and behavior imposed by the college relevant to its lawful missions, processes, and functions. Obedience to the law, respect for properly constituted authority, personal honor, integrity, and common sense guide the actions of each member of the college community both in and out of the classroom.

Students are subject to federal, state, and local laws, as well as South Plains College rules and regulations. A student is not entitled to greater immunities or privileges before the law than those enjoyed by other citizens. Students are subject to such reasonable disciplinary action as the administration of the college may consider appropriate, including suspension and expulsion in appropriate cases for breach of federal, state, or local laws, or college rules and regulations. This principle extends to conduct off-campus which is likely to have adverse effects on the college or on the educational process which identifies the offender as an unfit associate for fellow students.

****Any student who fails to perform according to expected standards may be asked to withdraw.****

Rules and regulations regarding student conduct appear in the current Student Guide.

ACCOMMODATIONS

4.1 Course Syllabi

The syllabus for each course should be reviewed annually and revised as appropriate by the faculty. Instructors are encouraged to think and plan course and units of instruction, i.e., content, methods of presentation, teaching aids, student roles and tests in terms of student behavioral objectives. Student participation in planning, where practical, and their orientation about course plans tend to enhance course relevancy. Copies of syllabi should be filed with the department chairperson and the appropriate dean.

4.1.1 Syllabus Statements

Each syllabus should include the following Diversity Statement, Disabilities Statement, Non-Discrimination Statement and Title IX Pregnancy Accommodations Statement appropriate to the location of the course.

4.1.1.1. Diversity Statement

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

4.1.1.2. Disabilities Statement

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodation must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the

Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Lubbock Centers (located at the Lubbock Downtown Center) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

4.1.1.3 Non-Discrimination Statement

South Plains College does not discriminate based on race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

4.1.1.4 Title IX Pregnancy Accommodations Statement

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Health and Wellness Center. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodation. Contact the Health and Wellness Center at 806-716-2529 or email dburleson@southplainscollege.edu for assistance.

4.1.1.5 OPTIONAL STATEMENT - Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at: <http://www.southplainscollege.edu/campuscarry.php>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

FOUNDATION SKILLS

BASIC SKILLS—Reads, Writes, Performs Arithmetic and Mathematical Operations, Listens and Speaks

F-1 Reading—locates, understands, and interprets written information in prose and in documents such as manuals, graphs, and schedules.

F-2 Writing—communicates thoughts, ideas, information, and messages in writing and creates documents such as letters, directions, manuals, reports, graphs, and flow charts.

F-3 Arithmetic—performs basic computations; uses basic numerical concepts such as whole numbers, etc.

F-4 Mathematics—approaches practical problems by choosing appropriately from a variety of mathematical techniques.

F-5 Listening—receives, attends to, interprets, and responds to verbal messages and other cues.

F-6 Speaking—organizes ideas and communicates orally.

THINKING SKILLS—Thinks Creatively, Makes Decisions, Solves Problems, Visualizes and Knows How to Learn and Reason

F-7 Creative Thinking—generates new ideas.

F-8 Decision-Making—specifies goals and constraints, generates alternatives, considers risks, evaluates, and chooses the best alternative.

F-9 Problem Solving—recognizes problems, devises, and implements plan of action.

F-10 Seeing Things in the Mind's Eye—organizes and processes symbols, pictures, graphs, objects, and other information.

F-11 Knowing How to Learn—uses efficient learning techniques to acquire and apply new knowledge and skills.

F-12 Reasoning—discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem.

PERSONAL QUALITIES—Displays Responsibility, Self-Esteem, Sociability, Self-Management, Integrity, and Honesty

F-13 Responsibility—exerts a high level of effort and perseveres towards goal attainment.

F-14 Self-Esteem—believes in own self-worth and maintains a positive view of self.

F-15 Sociability—demonstrates understanding, friendliness, adaptability, empathy, and politeness in group settings.

F-16 Self-Management—assesses self accurately, sets personal goals, monitors progress and exhibits self-control.

F-17 Integrity/Honesty—chooses ethical courses of action.

SCANS COMPETENCIES

C-1 **TIME** - Selects goal - relevant activities, ranks them, allocates time, prepares and follows schedules.

C-2 **MONEY** - Uses or prepares budgets, makes forecasts, keeps records and makes adjustments to meet objectives.

C-3 **MATERIALS AND FACILITIES** - Acquires, stores, allocates, and uses materials or space efficiently.

C-4 **HUMAN RESOURCES** - Assesses skills and distributes work accordingly and evaluates performance and provides feedback.

INFORMATION - Acquires and Uses Information

C-5 Acquires and evaluates information.

C-6 Organizes and maintains information.

C-7 Interprets and communicates information.

C-8 Uses computers to process information.

INTERPERSONAL—Works With Others

C-9 Participates as a member of a team and contributes to group effort.

C-10 Teaches others new skills.

C-11 Serves Clients/Customers—works to satisfy customer's expectations.

C-12 Exercises Leadership—communicates ideas to justify position, persuades and convinces others, responsibly challenges existing procedures and policies.

C-13 Negotiates—works toward agreements involving exchanges of resources; resolves divergent interests.

C-14 Works With Diversity—works well with men and women from diverse backgrounds.

SYSTEMS—Understands Complex Interrelationships

C-15 Understands Systems—knows how social, organizational, and technological systems work and operates effectively with them.

C-16 Monitors and Corrects Performance—distinguishes trends, predicts impacts on system operations, diagnoses systems performance and corrects malfunctions.

C-17 Improves or Designs Systems—suggests modifications to existing systems and develops new or alternative systems to improve performance.

TECHNOLOGY—Works with a Variety of Technologies

C-18 Selects Technology—chooses procedures, tools, or equipment, including computers and related technologies.

C-19 Applies Technology to Task—understands overall intent and proper procedures for setup and operation of equipment.

C-20 Maintains and Troubleshoots Equipment—prevents, identifies, or solves problems with equipment, including computers and other technologies.

Name _____ Date _____ Scenario# _____

SBAR Assignment Rubric

SBAR Grading Rubric

Topic	5 points	4 points	2 points	0 points
Situation	Lists what is happening with patient, main concerns, and top priority with explanation.	Incomplete in 1 area	Incomplete in more than 1 area	criteria not met
Background	Lists relevant background information that is needed, information that may be important	Incomplete in 1 area	Incomplete in more than 1 area	Criteria not met
Assessment	Lists physical findings that are of concern/important to note	Incomplete in 1 area	Incomplete in more than 1 area	criteria not met
Recommendation	Lists what you as the nurse do for the patient, appropriate treatments, nursing diagnoses, and interventions	Some assessments or interventions missing	List is incomplete	No criteria met
Labs and Diagnostics	Appropriate labs listed with reasoning of importance	Incomplete in 1 area	Incomplete in more than 1 area	Criteria not met
Neatness, ease of reading, adherence to guidelines	Very neat, easy to read, close adherence to guidelines	Some areas neat, mostly adheres to guidelines	List is incomplete	No criteria met
Reference	Reference usage is correct	Reference has 1 error	Several ref errors	No reference
Presentation	Situation thoroughly explained, clear	Had to read some of map	Read most of map	Unclear

Points awarded: _____ / 40 possible points: GRADE: _____

Pediatrics Syllabus Contract

Print Name: _____

I have read and understand the Pediatrics Syllabus and schedule. I have had the opportunity to ask questions. I understand the course requirements and expectations. I understand that this information is VITAL to my success as a vocational nurse. I understand that it is recommended that I study DAILY and review weekly so that this information is thoroughly mastered.

I commit to this course and commit to daily study as I prepare to become a vocational nursing student. I understand that I am not just studying for exams, but that I am studying for the day when I stand between my patient and harm or death.

Signed: _____ Date: _____

Plagiarism Declaration

Plagiarism - Offering the work of another as one's own, without proper acknowledgment, is plagiarism. Any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines, websites such as: blogs, journals, or articles, other referenced works, from themes, reports, and/or other writings of a fellow student, is guilty of plagiarism. If there is any suspicion of work completed by Artificial Intelligence (A.I.), the student and their work may be questioned, and if proven that A.I. was used will be considered guilty of plagiarism.

By signing this plagiarism declaration, I acknowledge that I have received a copy of the honesty policy and been made aware that the penalty for plagiarism is dismissal from the program.

Examples of student plagiarism¹

- Copying material without quotes, in-text citations, and/or referencing
- Paraphrasing content without in-text citation and/or referencing
- Copying ideas, words, answers, exams, or shared work from others when individual work is required
- Using another's paper in whole or in part
- Allowing another student to use one's work
- Claiming someone else's work is one's own
- Resubmitting one's own coursework, when original work is required (self-plagiarism)
- Falsifying references or bibliographies
- Getting help from another person without faculty knowledge or approval
- Purchasing, borrowing, or selling content with the intent of meeting an academic requirement for oneself or others

Printed Name: _____

Signature: _____

Date: _____

VOCATIONAL NURSING CONTRACT

In compliance with the policies of South Plains College and the Vocational Nursing Program of the Plainview Center campus, the Vocational Nursing Student will:

1. Be in attendance and be punctual for lectures and clinical experiences. **I understand that I must withdraw from the program should I exceed allowable absences for any reason.**
2. Satisfactorily pass nursing courses with a 76-grade average in all nursing subjects and meet all other graduation criteria as found in this handbook. **I understand that if I do not earn a "C" in any course, I must repeat that course and cannot progress in the VNP. I understand that if I do not meet all graduation criteria, I will not graduate from the VNP.**
3. Demonstrate satisfactory nursing skills in both lab and clinical experience as evaluated by instructors. **I understand that should I fail in the lab experiences; I must withdraw from the program.**
4. Complete assignments by the designated deadlines. **I understand that penalties occur for any incomplete assignment.**
5. Comply with the dress code. **I understand that to violate the dress code is unprofessional conduct and that continued violations are grounds for dismissal.**
6. Adhere to the confidentiality statement. **I understand that to violate confidentiality/HIPAA is grounds for immediate dismissal.**
7. Satisfactorily meet all clinical objectives. **I understand that if I do not meet clinical objectives, I will fail the VNP.**
8. Understand and will comply with all policies regarding professional conduct and **understand the disciplinary actions that may be taken should I fail to follow these policies.**
9. Understand that should I have a criminal incident; **I must report the incident to the VNP and withdraw from the program until I am cleared by the BON.**

I have read and understand the statements regarding State Board Regulations for Licensure as outlined in the Student Handbook, including the statements with regards to a criminal background. I understand that graduating from this program does not guarantee me a license to practice nursing and that I must meet all Board requirements to be licensed.

I have read and understand fully my individual responsibility to comply with the rules and regulations as outlined in the Student Handbook. I accept responsibility for my learning. I understand that patient safety is the primary focus of my nursing care.

Printed Name: _____

Signature: _____

Date: _____

STUDENT PROFESSIONAL CONDUCT CONTRACT

Part of the nursing education program that we have adopted at the Vocational Nursing Program, SPC Plainview Campus, includes a significant emphasis on the issue of professionalism. While this topic has been briefly discussed in orientation, it will be discussed frequently throughout the year and is also discussed in the Student Vocational Nurse Handbook. Additionally, an even greater and more specific focus will be placed on the area of respect. A list of unacceptable behaviors is listed below but are not limited to only these:

1. Students sighing loudly or rolling of the eyes
2. Students talking and interrupting while a faculty member or guest speaker is talking/lecturing.
3. Students arguing or yelling, stomping of the feet

Consequently, this contract has been designed to inform the student that these behaviors will be specifically targeted and will not be acceptable. Students who engage in these behaviors will be classified as exhibiting “unprofessional conduct” with the following disciplinary action(s) to ensue:

1. Immediate removal from the classroom or clinical setting, accruing an absence for that class or clinical day, a verbal conference will occur, and documentation will be done with both the student and instructor will sign the documentation
2. Written conference between the lead instructor and/or program director and the student with a learning contract and/or probation initiated
3. Dismissal from the program.

Continued behaviors as outlined above will be reviewed by the VESC and appropriate disciplinary action will be determined by the committee which could include dismissal from the VNP.

It is our desire to teach professionalism through acceptable professional behavior so that you, as the student, may be a successful nurse throughout the year.

I have received a copy of the Vocational Nursing Program, SPC Plainview, Student Professional Conduct Contract and understand the consequences that will follow if I display the behaviors addressed in this contract.

Printed Name: _____

Signature: _____

Date: _____