

Course Syllabus RNSG 2261

COURSE: RNSG 2261 Clinical Nursing (2:0:8)
 SEMESTER: Spring 2024
 CLASS TIMES: Mondays per facility times and clinical schedule

Instructor can be reached via EMAIL or REMIND App during business hours

Name	Email	Office	Office/Virtual Hours
Erin Hennesay MSN, RN-BC	ehennesay@southplainscollege.edu	Reese 815	Thurs 8 am- 11 am and 1 pm-3 pm (email to set up appointment) Fri 8:30 am-11:30 am (email to set up an appointment)

“South Plains College improves each student’s life.”

GENERAL COURSE INFORMATION

*It is the responsibility of each student to be familiar with the content and requirements listed in the course syllabus. *

COURSE SCHEDULE

Follow the class schedule on Blackboard. The schedule is subject to change as the class and the instructors see fit. Any changes will be announced, and students will be notified via Blackboard, Remind, or SPC Email.

COURSE DESCRIPTION

RNSG 2261 integrates the principles and concepts of mental health, psychopathology, and treatment modalities as they relate to providing nursing care to patients and their families suffering from mental illnesses. RNSG 2261 is a clinical-based course which applies classroom knowledge acquired in the preceding foundational course (RNSG 2213) in the various psychiatric clinical settings that include inpatient psychiatric care as well as community-based services. Students are active participants and observers of various mental health nursing roles as they apply to patients and families across the life span. Students in the psychiatric settings are under the direct supervision of faculty members who are experienced in the specialty of mental health nursing.

COURSE OBJECTIVES

Based on Texas Board of Nurses Differentiated Essential Competencies (DECs) Refer to student handbook for a complete list of the DECS. (https://www.bon.texas.gov/pdfs/publication_pdfs/Differentiated%20Essential%20Competencies%202021.pdf).

At the end of the course, the student will demonstrate proficiency in caring for patients and families that are experiencing mental health problems. After direct observation and visiting the clinical settings, the student will be able to explain the various roles of the professional nurse in caring for patients and families experiencing mental health problems. The student will demonstrate growth and advancement of communication skills by applying the foundations from their previous course in the psychiatric setting. The student will demonstrate critical thinking and use a systemized problem-solving process while participating in caring for persons and their families that are experiencing mental health problems.

STUDENT LEARNING OUTCOMES - based on Texas Board of Nurses Differentiated Essential Competencies (DECs)
https://www.bon.texas.gov/pdfs/publication_pdfs/Differentiated%20Essential%20Competencies%202021.pdf

By the end of this course the student will show improvement in the following areas:

1. Apply the concepts and skills learned in Mental Health nursing and Nursing of Clients with Common Health Problems in a variety of settings.
2. Function within the three roles of nursing (provider of care, manager/coordinator of care, and member of profession) in a variety of settings. (Manager/Coordinator, Member of Profession)
3. Use the nursing process when working with clients/families experiencing problems or who are at risk of experiencing problems with psychosocial/spiritual functioning across the life span and in a variety of settings. (Level III Provider)
4. Practice within legal and ethical guidelines. (Level III Member of Profession)
5. Develop therapeutic relationships using therapeutic communication skills. (Level III Provider)
6. Demonstrate professional and personal growth, self-responsibility, and multidisciplinary team participation. (Level III Member of Profession)
7. Participate in case management, team planning, community assessment, and intervention, home care, acute care, and rehabilitative care of clients/families with psychosocial/spiritual problems. (Level III Provider)

8. Demonstrate concepts of teaching/learning required to provide care to clients, families and/or groups across the life span and in a variety of settings. (Level III Provider)
9. Demonstrate increasing self-awareness/self-responsibility, personal and professional growth. (Level III Member of Profession)
10. Deliver holistic nursing care including biological and physical aspects of care for clients/families experiencing psychosocial/spiritual stressors across the life span. (Level III Provider)
11. Use critical thinking skills to deliver safe nursing care to clients, families, and/or groups. (Level III Provider)
12. Contribute as a health care advocate to the improvement of health care in the community. (Level III Manager/Coordinator)
13. Coordinate appropriate referral sources to meet the needs of clients, families, and/or groups. (Level III Member of Profession)
14. Assume responsibility for professional and personal growth. (Level III Member of Profession)
15. Act as a health care advocate in providing quality health care for clients, families, and/or groups. (Level III Member of Profession)

EXPECTED LEVEL OF ACHIEVEMENT: (ELA)

1. Provisional: performs safely under supervision; requires continuous supportive and directive cues; performance often uncoordinated and slow; focus is entirely on task or own behavior; beginning to identify principles but application of principles is sometimes lacking.
2. Assisted: performs safely and accurately each time observed but requires frequent supportive and occasional directive cues; time management skills still developing; skill accuracy still developing; focus is primarily on task or own behavior with more attention to client; identifies principles but still may need direction in application of principles.
3. Supervised: performs safely and accurately each time behavior is observed; requires occasional supportive and directive cues; spends reasonable time on task and appears generally relaxed and confident; applies theoretical knowledge accurately with occasional cues; focuses on clients initially but as complexity increases, may still focus more on task.
4. Independent: performs safely and accurately each time behavior is observed and without need of supportive cues; demonstrates dexterity in skills; spends minimum time on task; applies theoretical knowledge accurately; focuses on client while giving care. **(ELA)**

EPSLO	SEMESTER I	SEMESTER II	SEMESTER III	SEMESTER IV
Clinical Decision Making	2	3	4	4
Communication & Information Management	2	3	4	4
Leadership	1	2	3	4
Safety	1	2	3	4
Professionalism	1	2	3	4

END OF PROGRAM STUDENT LEARNING OUTCOMES (EPSLO)

At the completion of the semester students will:
<p>CLINICAL DECISION MAKING</p> <ol style="list-style-type: none"> Analyze and utilize assessment and reassessment data to plan and provide individualized care pertinent to the individual patient that is the recipient of mental health services in both inpatient and outpatient settings. Demonstrate the orderly collection of information from pertinent sources in order to establish a foundation for nursing care in the form of a nursing process including assessment, formulation and application of nursing diagnoses, description of applicable interventions, and a meaningful and measurable evaluation of the plan of care.
<p>COMMUNICATION</p> <ol style="list-style-type: none"> Gain proficiency with therapeutic communication skills when interacting with all clients and their support persons encountered in the mental health setting as well as staff, nursing instructors, and peers. Protect confidential information while respecting the “duty to warn or duty to protect” when interacting with patients, staff, instructors, and peers in the mental health setting.
<p>SAFETY</p> <ol style="list-style-type: none"> Provide safe, cost-effective nursing care in collaboration with members of the health care team by utilizing critical thinking, problem solving, and the nursing process in a variety of settings through direct care, assignment, or delegation of care.
<p>LEADERSHIP</p> <ol style="list-style-type: none"> Provide support and cooperation while participating in the student role in a variety of settings that apply to mental health services in the inpatient and outpatient settings. Understand and evaluate the effectiveness of the healthcare team as they provide care to persons and support to their families or pertinent others while providing care in their respective settings.

PROFESSIONALISM

- A. Integrate ethical, legal, evidence based, and regulatory standards of professional nursing practice while caring for persons who are the recipients of care in various mental health settings.
- B. Demonstrate caring behaviors and skills while utilizing the framework of the therapeutic nurse-client relationship and respecting the client's state of mental health, personal goals and needs, cultural values, beliefs and lifestyle, and any other characteristics that define that individual and their support system or family.
- C. Assume responsibility for professional growth and development.

SUCCESSFUL COMPLETION OF 2261

The student must meet **all** satisfactory criteria for **each** course Student Learning Outcome (SLO) on the final evaluation (including the Work Ethics Evaluation) to pass RNSG 2261. Upon satisfactory completion of the course, the student will be progressing toward meeting the SPC EPSLO and the Texas BON "Differentiated Essential Competencies" (DECS). RNSG 2261 DECS reflect Diploma and associate degree Nursing Clinical Judgments and Behaviors as described in the SPCADNP Nursing Student Handbook. The DECS are listed by letters and numbers in the numbered role columns on the clinical evaluation tool (1=Member of the Profession; 2=Provider of Patient-Centered Care; 3=Patient Safety Advocate; and 4=Member of the Health Care Team)

Successful completion of this course requires a grade of "C" (77.00) or higher in the co-requisite course RNSG 2213. On the Midterm/Final Clinical Evaluation Tool, each student must achieve satisfactory ratings on course Student Learning Objectives (SLO) within the end of program student learning outcomes (EPSLO) on the final evaluation to attain the expected level of achievement (ELA) for Semester III, and to pass RNSG 2261. Upon successful completion of this course, each student will have demonstrated accomplishment of the Semester III Course Student Learning Outcomes, through a variety of modes (individual presentations, skills demonstrations, clinical performance, etc.).

To successfully complete RNSG 2261, student must satisfactorily complete ALL the following clinical and skills components:

1. Must receive a cumulative average of 77% or greater on all clinical assignments.
2. Complete all clinical assignments by the assigned date and time.
3. Show satisfactory achievement of course Student Learning Outcomes (SLO) specified on the clinical evaluation tool. (See Clinical Evaluation Tool in Blackboard)
4. Show progression towards the End of Program Student Learning Outcomes (EPSLO) at the expected level of achievement (ELA) for Semester II of the SPC ADNP. (See Clinical Evaluation Tool in Blackboard)
5. Satisfactorily demonstrate math competency (drug dosage calculations).
6. Demonstrate clinical skills competency in a variety of clinical settings.
7. Demonstrate satisfactory clinical attendance as specified in RNSG 2261 attendance policy of this clinical course syllabus and the SPC ADNP Nursing Student Handbook.

EVALUATION METHODS

To pass RNSG 2261, you must attain a minimum average score of 77% for all clinical experiences and have no more than 2 failed/absent clinical days. Students should maintain a copy of all assignments turned in. If an assignment turns up missing, or does not upload correctly, the student is responsible for turning in the copy, or redoing the entire assignment if a copy was not retained.

1. DAILY CLINICAL EVALUATION

- a. Daily Clinical Evaluation Tools or Sim Rubrics will be filled out by clinical instructors each clinical day. An example of the Daily Clinical Evaluation tool and the Sim Lab Rubric is available on Blackboard. To pass your clinical day, you must attain a minimum score of 77% for the day.

2. CLINICAL PAPERWORK

- a. There will be mandatory assigned paperwork for each week that you are in the clinical area.
- b. The students must actively participate in post conference each week.
- c. Paperwork templates can be found on Blackboard. All daily required work must be uploaded on time so it can be graded.
- d. If the student fails to bring the appropriate assignments to the clinical setting, points will be deducted from the clinical evaluation tool up to and including a failure for the day.
- e. Assignments and skills missed due to an unexcused absence may not be made up.
- f. Assignments are due by the assigned dates and time in Central Standard Time (CST) on the class schedule.
- g. **NO LATE WORK WILL BE ACCEPTED.** Please allow enough time for preparation and submission of each assignment before the due date. Students will be asked to scan, and upload required documents into Blackboard. Scanners are in several locations on campus. Students may also choose to use their cellphones or iPads to upload. Assignments must be uploaded in a PDF. A digital upload is considered a digital signature. Assignments must be uploaded into the correct drop box for that assignment. Failure to upload correctly will be deducted 15 points for

the first occurrence additional occurrences will receive a zero.

*****Failure to pass more than 2 Daily Clinical Evaluation Tools OR 2 days of clinical paperwork, will result in a failure in RNSG 2261, and you will receive an “F” in the course regardless of the average of your grades. *****

3. **MIDTERM/ FINAL CLINICAL EVALUATION TOOL:** On the Midterm/Final Clinical Evaluation Tool, each student must achieve satisfactory ratings on course Student Learning Objectives (SLO) within each end of program student learning outcomes (EPSLO) on the final evaluation to attain the expected level of achievement (ELA) for Semester III, and to pass RNSG 2261. Failure to achieve a Satisfactory rating in any of these will result in failure of RNSG 2261.

Clinical practice standards for student performance are based on SPC End of Program Student Learning Outcomes (EPSLO) (NLN Educational Competencies for Graduates of Associate Degree Nursing Programs, 2002) For each EPSLO, a level of achievement is indicated in the table above. Students are expected to complete the class at the level indicated, showing progress, and increasing competency throughout the class. Student performance standards/levels are defined as follows (adapted from Krichbaum et al., 1994)

DRESS CODE / UNIFORM POLICY

SPC Uniform Policy **must be followed** in the clinical facility areas per ADNP Nursing Student Handbook. (In some settings you may be asked to put a small piece of tape over your last name.)

CLINICAL ASSIGNMENTS, CONDUCT, AND ADDITIONAL GUIDELINES

1. All written assignments, nursing processes and formal communication processes, must be turned in to the clinical instructor by the time assigned. No late work is accepted unless extenuating circumstances have been approved by the instructor.
2. For extenuating unavoidable circumstances an appointment may be set up with the clinical instructor for an extension on written assignments **before the due date**.
3. The student is to contact by remind or email their assigned instructor, whenever there is a doubt or questions about student assignment, conduct, or patient safety issue while in the clinical setting.
4. Students are not allowed to escort patients who are on any type of precautions or restrictions without the presence of a qualified staff member.
5. Students are not to give medications or enter information into a patient's chart except for the graphic sheet.
6. If assigned to a unit with a seclusion area students must have instructor's and staff's permission to enter seclusion and then only in the presence of two staff members.
7. Students must maintain confidentiality, abide by all legal/ethical guidelines, and always promote patient safety. Any breaches of this policy must be reported to the instructor immediately by the student or any other student that witnesses such a breach. **Students may discuss clients in the context of their post-conference meeting or while giving a formal (classroom environment) presentation but may not discuss clients shared under any other circumstances that would affect confidentiality. Written assignments and journal entries respect confidentiality and are considered for educational purposes. The student will not refer to any client by their name—instead using only one initial to refer to that patient. For instance, John Doe would be referred to as either Mr. J or Mr. D.**
8. Students are not to perform any procedures or give any medications at all.
9. Students are not allowed in any clinical area without the instructor's knowledge and permission.
10. Students may not take photocopies of any portion of the patient's chart outside of the clinical facility.
11. When the student is gathering data for their formal nursing process and communication process, they are expected to take notes while in the clinical setting and should never use the personal name of a person or any of their family or support system. In all cases, an initial will suffice instead of using the patient's name.

ACADEMIC INTEGRITY

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

Cheating - Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in the office are examples of cheating. Complete honesty is required of the student in presenting all coursework phases. This applies to quizzes of whatever length, final examinations, daily reports, and term papers.

Plagiarism - Offering the work of another as one's own, without proper acknowledgment, is plagiarism. Any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines, websites such as: blogs, journals, or articles, other referenced works, from themes, reports, and/or other writings of a fellow student, is guilty of

plagiarism. If there is any suspicion of work completed by Artificial Intelligence (A.I.), the student and their work may be questioned, and if proven that A.I. was used will be considered guilty of plagiarism.

Examples of student plagiarism¹

- Copying material without quotes, in-text citations, and/or referencing
- Paraphrasing content without in-text citation and/or referencing.
- Copying ideas, words, answers, exams, or shared work from others when individual work is required.
- Using another's paper in whole or in part.
- Allowing another student to use one's work.
- Claiming someone else's work is one's own
- Resubmitting one's own coursework when original work is required (self-plagiarism)
- Falsifying references or bibliographies
- Getting help from another person without faculty knowledge or approval.
- Purchasing, borrowing, or selling content with the intent of meeting an academic requirement for oneself or others
- Violations of the honesty policy including cheating during testing, plagiarizing another's work, and falsifying records will result in dismissal from the program. See Student Handbook.

Smith, L. Conquering plagiarism in nursing education. *Nursing 2016*. 2016; 46(7):17-19.

Students are expected to adhere to the professional standards set forth in the Associate Degree Nursing Program School of Nursing Student Handbook. It is the responsibility of the student to demonstrate professional and academic integrity. The students represent the School of Nursing and are expected to maintain the highest standards.

VERIFICATION OF WORKPLACE COMPETENCIES

External learning experiences (clinical) provide workplace settings in which students apply content and strategies related to program theory and management of the workflow. Successful completion of the designated Semester 3 course outcomes will allow the student to continue to advance within the program. Successful completion of RNSG 2261 meets the requirements as stated in the Differentiated Essential Competencies of Graduates of Texas Nursing Program.

BLACKBOARD

Blackboard is an e-Education platform designed to enable educational innovations everywhere by connecting people and technology. This educational tool will be used in this course throughout the semester.

SPECIFIC COURSE INFORMATION

COURSE DISCLAIMER

Working with the public in emergency situations is stressful and requires a mentally tough individual to provide medical care. This course is designed to teach students about real-world situations the nurse may potentially encounter while managing patient care. **To better prepare students for a career in the Nursing profession, there will be times during this course where students will be exposed to training scenarios and situations that will be unpleasant to the average college student. If the student does not feel they can tolerate this type of learning environment, they should discuss this with me immediately before continuing the course. Additionally, enrollment in this course does not guarantee a passing grade, successful completion of the nursing curriculum, or passing nursing state boards.**

TEXT AND MATERIALS

1. Townsend, M. C., & Morgan, K. I. (2020). *Essentials of psychiatric mental health nursing*. (9th ed.). F.A. Davis Company.
2. ATI- Mental Health 11.0 Book and ATI -Pharmacology 11.0 Book
3. Current drug guide
4. Blackboard and ATI

ADDITIONAL CLASSROOM ITEMS

Students should come to class prepared with pens, pencils, and a spiral notebook for taking notes or completed quizzes or assignments in class. Students should be prepared to take notes over lecture material if they choose.

GRADING POLICY

Sim Lab	10%
Daily Clinical Evaluation Tools	40%

Weekly Paperwork grade	40%
Post Clinical Participation	10%

Grades are not rounded. Final semester grades will be based on:

90-100 A
 80-89 B
 77-79 C
 70-76 D
 69 or Below F

EXAMS - There are no exams built into this clinical course.

ATTENDANCE POLICY (*READ CAREFULLY)

Class Attendance

Students are expected to attend all classes to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay reporting to a class after official enrollment, absences will be attributed to the student from the first-class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate, and the student will owe any balance resulting from the adjustment.

(http://catalog.southplainscollege.edu/content.php?catoid=47&navoid=1229#Class_Attendance)

Clinical Attendance specific to this course

The SPC ADNP policy must be followed. Refer to the SPC ADNP Nursing Student Handbook to review this policy. Punctual and regular clinical attendance, as stated in the SPC handbook, is required of all students attending South Plains College. According to the SPC Student Handbook, **there are no excused absences**. The course leader has the prerogative of dropping the student from the course for any absences. Readmission is not guaranteed.

Clinical is a learning experience that cannot be taken for granted and absences severely compromise that experience. Students are expected to attend all scheduled days of clinical and or skills lab experience **including post conferences**. **No more than 1 clinical day can be missed to remain in RNSG 2261. A student missing more than 1 clinical day will be dropped from RNSG 2261. A clinical absence will result in a zero/fail for the day.**

In the event of illness, **it is the student's responsibility to notify your clinical instructor**. Should the student miss one clinical day, **a Letter of Success will be completed**. This may indicate additional assignments required for completion. Should the student miss two days of clinical during a semester, **he/she must immediately make an appointment to see the course leader**.

If you are running a fever and ill enough not to attend clinical, you **must** notify your designated instructor by Remind App. **You are also required to bring a doctor's note stating when you are able to return to the clinical**. If you return to the clinical without a note, you will be sent home and you will be given an absence for the day.

If a student arrives after the instructor's appointed time, they will be considered **tardy** in the clinical area, unless otherwise arranged. After 1 hour, the student will be considered a no call no show and must make an appointment with the instructor for possible dismissal.

from the program. If a student leaves clinicals early that will also result in an absence for the day unless prior arrangements have been made with the instructor. **If a student is tardy 2 times, this will count as a clinical absence.**

For scheduled school events (i.e., NSA), you must be in good standing academically to attend as an excused absence. An alternative assignment may be given for any school event.

Occurrence	Consequence
1st Absence	Zero/Fail for the day.
2nd Absence	Dismissal from RNSG 2261
Tardy x 2	Equals one absence/fail.
No call/No Show	Fail for the day and may result in dismissal from the program.
Failure to get Doctors note after a call in for illness	Will not be able to return to clinical setting.
Leaving clinical early or missing post conference.	Absence (fail/zero) for the day.
Failure to follow dress code	Will be allowed to correct on site within 10 minutes. If not corrected, you will be instructed to leave and will receive a failure/zero for the day.
Leaving clinical unit/floor without instructor notification	Will be counted as an absence for the day.

COVID-19

If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or get tested for COVID-19.

- Cough, shortness of breath, difficulty breathing.
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Please notify DeEtte Edens, BSN, RN, Associate Director of Health & Wellness, dedens@southplainscollege.edu or 806-716-2376

1. SPC will follow the recommended 5-day isolation period for individuals that test positive.
 - a. **Please note that day 0 is the date of the positive test. Day 1 begins the first full day after the date of positive result.**
2. COVID reporting
 - a. Please have students and employees notify DeEtte Edens if they have tested positive to verify dates before returning to class or work.
 - b. The home tests are sufficient, but students need to submit a photo of the positive result. The date of the test must be written on the test result and an ID included in the photo. If tested elsewhere (clinic, pharmacy, etc.), please submit a copy of the doctor's note or email notification. Results may be emailed to DeEtte Edens, BSN, RN at dedens@southplainscollege.edu.
 - c. A student is clear to return to class without further assessment if they have completed: The 5-day isolation period, symptoms have improved, and they are afebrile for 24 hours without the use of fever-reducing medication.
3. Please instruct students and employees to communicate with DeEtte Edens prior to their return date if they are still symptomatic at the end of the 5-day isolation.

Exposed individuals will not be required to quarantine. If exposed, SPC does request individuals closely monitor themselves. If an individual does become symptomatic, please do not attend class or work, and be tested.

COMPUTER USAGE

As computer technology in the field of health occupations continues to become more popular, computers will be used in this course for several assignments. All students have access to computers and printers on the South Plains College campus. Students will be expected to utilize computers to access assignments and classroom resources. All registered students are supplied with a working email account from South Plains College. To take exams, students must have their username and password. **ALL STUDENTS ARE EXPECTED TO KNOW THEIR SPC STUDENT USERNAME AND PASSWORD.**

COMPUTER LAB USAGE

The computer lab(s) on any campus may be used by students during scheduled open hours or as assigned by an instructor. Printer paper will not be provided for students to print materials, but students may seek assistance from faculty or staff to request lab paper from the college if needed. Lack of computer lab paper is not an excuse for not having homework assignments, skills lab sheets, or any other required documents. Students should come prepared for class. However, during COVID there is no computer printing. You will need to print on your own OR you may print at the library with your Papercut account and currently the library hours are 7:45 am to 8:30 pm Monday, Tuesday, and Wednesday, 7:45 am to 4 pm Thursday and Friday and Sunday 2 pm to 6 pm. Hours are subject to change so please look at their Facebook and Library pages for changes.

COMMUNICATION POLICY

- Electronic communication between instructor and students in this course will utilize the South Plains College “My SPC” and email systems. The instructor will not initiate communication using private email accounts. Students are encouraged to check Remind, Blackboard course email, Blackboard announcements and SPC email on a regular basis each week of class. Students will also have access to assignments, web-links, handouts, and other vital material which will be delivered via the classroom website. Any student having difficulty accessing the classroom website or their email should immediately contact their the SPC Help Desk for assistance and the instructor for direction. Check Blackboard Course Announcement daily. The instructor will work with any student to ensure the student has access to a computer on campus and can obtain the needed class content that is located on the course website.
- **Follow the student handbook regarding cell phone policy in the clinical setting. If you do not follow the cell phone policy in the clinical setting you may be sent home with an absence, or you could be dismissed from the program if you are using your cell phone in a manner that breaks HIPAA.**
- **If you break HIPAA in any way, you may be immediately dismissed from the SPC ADN program.**

STUDENT CONDUCT

Rules and regulations relating to the students at South Plains College are made with the view of protecting the best interests of the individual, the general welfare of the entire student body and the educational objectives of the college. As in any segment of society, a college community must be guided by standards that are stringent enough to prevent disorder, yet moderate enough to provide an atmosphere conducive to intellectual and personal development.

A high standard of conduct is expected of all students. When a student enrolls at South Plains College, it is assumed that the student accepts the obligations of performance and behavior imposed by the college relevant to its lawful missions, processes, and functions. Obedience to the law, respect for properly constituted authority, personal honor, integrity, and common sense guide the actions of each member of the college community both in and out of the classroom.

Students are subject to federal, state, and local laws, as well as South Plains College rules and regulations. A student is not entitled to greater immunities or privileges before the law than those enjoyed by other citizens. Students are subject to such reasonable disciplinary action as the administration of the college may consider appropriate, including suspension and expulsion in appropriate cases for breach of federal, state or local laws, or college rules and regulations. This principle extends to conduct off-campus which is likely to have adverse effects on the college or on the educational process which identifies the offender as an unfit associate for fellow students. Any student who fails to perform according to expected standards may be asked to withdraw.

Rules and regulations regarding student conduct appear in the current Student Guide.

The clinical instructor may remove the student from the clinical setting if the student demonstrates unsafe clinical performance as evidenced by the following:

- 1) Places a client in physical or emotional jeopardy
- 2) Inadequately and/or inaccurately utilizes the nursing process.
- 3) Violates previously mastered principles/learning/objectives in carrying out nursing care skills and/or delegated medical functions.
- 4) Assumes inappropriate independence in action or decisions.
- 5) Fails to recognize own limitations, incompetence and/or delegated medical functions.
- 6) Fails to accept moral and legal responsibility for his/her own actions; thereby, violating professional integrity as expressed in the Code for Nurses and the Nursing Practice Act.
- 7) Repeated incidences will result in clinical failure and/or dismissal from the ADN.

EMERGENCY MESSAGES

The student should notify his/her family that in case of an emergency during normal class schedule, they should call the Nursing Office at (806)716-2391 or (806)716-2193. Class will not be interrupted unless it is an emergency, so they must identify themselves and say it is an emergency to get immediate action.

The student should notify his/her family that in the case of an emergency during clinical rotations, they should call and leave a message or text (who they are and who they need to get in touch with for an emergency) to the number or numbers provided to them in the clinical course syllabus and/or on the clinical course schedule.

SPECIAL REQUIREMENTS (*Read Carefully)

Dropping a class

Dropping a class will be instructor initiated.

If a student is not successful in the following course: RNSG 2213 the instructor will meet with the student to discuss dropping RNSG2261 and what grade will be assigned.

Withdrawing from all classes

If a student wishes to withdraw from all courses, they should initiate that process with the Advising Office. They can schedule an appointment with an advisor by visiting <http://www.southplainscollege.edu/admission-aid/advising/spcadvisors.php> or calling 806-716-2366.

Schedule Change (after late registration and before census date)

To make a schedule change after late registration (January 19) and before the census date (February 5), students should submit a [Schedule Change Form](#). After late registration, adding a class requires instructor approval. If a student is requesting to be added to one of your courses and you approve, please email registrar@southplainscollege.edu with your approval. This can take the place of signature on the Schedule Change Form that we have required in the past. For additional information regarding schedule changes, drops and withdrawals, [click here](#).

ACCOMMODATIONS

For college policy statements related to Intellectual Exchange Statements, Disabilities Statements, Non-Discrimination Statements, Title IX Pregnancy Accommodations Statements, CARE, Campus Concealed Carry Statements, COVID-19, or the use of AI-Artificial Intelligence, visit: <https://www.southplainscollege.edu/syllabusstatements/>.

Be aware you must still hold a LTC to carry on our campus. Also, there is a NO Carry Policy at all within ANY clinical facility.

SCANS COMPETENCIES

RESOURCES: Identifies, organizes, plans and allocates resources.

- C-1 **TIME**--Selects goal-relevant activities, ranks them, allocates time, and prepares and follows schedules.
- C-2 **MONEY**--Uses or prepares budgets, makes forecasts, keeps records, and makes adjustments to meet objectives.
- C-3 **MATERIALS & FACILITIES**--Acquires, stores, allocates, and uses materials or space efficiently.
- C-4 **HUMAN RESOURCES**--Assesses skills and distributes work accordingly, evaluates performance and provides feedback.

INFORMATION--Acquires and Uses Information

- C-5 Acquires and evaluates information.
- C-6 Organizes and maintains information.
- C-7 Interprets and communicates information.
- C-8 Uses computers to Process information.

INTERPERSONAL--Works With Others

- C-9 Participates as members of a team and contributes to group effort.
- C-10 Teaches others new skills.
- C-11 Serves clients/customers--works to satisfy customer's expectations.
- C-12 Exercises leadership--communicates ideas to justify position, persuades and convinces others, responsibly challenges existing procedures and policies.
- C-13 Negotiates--Works toward agreements involving exchanges of resources resolves divergent interests.
- C-14 Works with Diversity--Works well with men and women from diverse backgrounds.

SYSTEMS--Understands Complex Interrelationships

- C-15 Understands Systems--Knows how social, organizational, and technological systems work and operates effectively with them
- C-16 Monitors and Correct Performance-Distinguishes trends, predicts impacts on system operations, diagnoses systems' performance and corrects malfunctions.
- C-17 Improves or Designs Systems-Suggests modifications to existing systems and develops new or alternative systems to improve performance.

TECHNOLOGY--Works with a variety of technologies

- C-18 Selects Technology--Chooses procedures, tools, or equipment including computers and related technologies.
- C-19 Applies Technology to Task-Understands overall intent and proper procedures for setup and operation of equipment.
- C-20 Maintains and Troubleshoots Equipment-Prevents, identifies, or solves problems with equipment, including computers and other technologies.

Foundation Skills

BASIC SKILLS--Reads, writes, performs arithmetic and mathematical operations, listens and speaks

- F-1 Reading--locates, understands, and interprets written information in prose and in documents such as manuals, graphs, and schedules.
- F-2 Writing--Communicates thoughts, ideas, information and messages in writing, and creates documents such as letters, directions, manuals, reports, graphs, and flow charts.
- F-3 Arithmetic--Performs basic computations; uses basic numerical concepts such as whole numbers, etc.
- F-4 Mathematics--Approaches practical problems by choosing appropriately from a variety of mathematical techniques. F-5 Listening--Receives, attends to, interprets, and responds to verbal messages and other cues.
- F-6 Speaking--Organizes ideas and communicates orally.

THINKING SKILLS--Thinks creatively, makes decisions, solves problems, visualizes, and knows how to learn and reason

- F-7 Creative Thinking--Generates new ideas.
- F-8 Decision-Making--Specifies goals and constraints, generates alternatives, considers risks, and evaluates and chooses best alternative.
- F-9 Problem Solving--Recognizes problems and devises and implements plan of action.
- F-10 Seeing Things in the Mind's Eye--Organizes and processes symbols, pictures, graphs, objects, and other information.
- F-11 Knowing How to Learn--Uses efficient learning techniques to acquire and apply new knowledge and skills.
- F-12 Reasoning--Discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem.

PERSONAL QUALITIES--Displays responsibility, self-esteem, sociability, self-management, integrity and honesty

- F-13 Responsibility--Exerts a high level of effort and preservers towards goal attainment.
- F-14 Self-Esteem--Believes in own self-worth and maintains a positive view of self.
- F-15 Sociability--Demonstrates understanding, friendliness, adaptability, empathy, and politeness in group settings.
- F-16 Self-Management--Assesses self accurately, sets personal goals, monitors progress, and exhibits self-control.
- F-17 Integrity/Honesty--Chooses ethical courses of action.