

# English 1302

## Summer I, 2022 COURSE SYLLABUS

COURSE TITLE:	Composition II	ENGL 1302 – 151 & 155
INSTRUCTOR:	Joseph Fly	E-MAIL: jfly@southplainscollege.edu
OFFICE:	313-B	PHONE: (806) 716 - 4634
OFFICE HOURS:	MTWTh: 9:00 – 10:00 am	

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### I. GENERAL COURSE INFORMATION:

- A. COURSE DESCRIPTION: ENGL 1302. (3:3:0) Composition II. Prerequisite: ENGL 1301. This course is a continuation of ENGL 1301 which includes an introduction to literature and collateral readings.
- B. PURPOSE OF THE COURSE: English 1302 uses three of the main genres of literature- fiction, drama and poetry, to help students develop new writing skills, focusing on research to convey original ideas.

### II. SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS:

REQUIRED TEXTS: *The Norton Introduction to Literature*, Shorter 13<sup>th</sup> edition, Kelly J. Mays ISBN: 978-0-393-66494-2 Unless you opted out of the Inclusive Access program, which is now called TexBook, you paid for the online version when you paid your tuition.

Also, you'll need: **Proctorio** <https://proctorio.com/support>  
**A webcam and microphone**  
**Google Chrome**

COURSE ATTENDANCE: Since this is an Internet class, attendance is monitored through date of logins and completion of assignments. Students are required to log in at least once a day, Monday – Thursday. Students may be dropped from the course for failing to log in, and / or not submitting assignments. If it becomes necessary to withdraw from the course, students **MUST TAKE THE INITIATIVE** to drop the class.

ACADEMIC INTEGRITY: The guidelines for academic integrity set forth in the current South Plains College catalog will be followed, but perhaps one specific category should be addressed here: plagiarism and cheating. According to the SPC catalog, “Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length as well as to final examinations, to daily reports and to term papers.” Failure to comply with this policy will result in a ‘0’ (no credit) for the assignment and can result in an “F” for the course if circumstances warrant.

*Except in extreme cases, disciplinary action in cases of cheating or plagiarism will be handled by and at the discretion of the instructor and, if necessary, in consultation with the department chairperson. Depending on the nature and the severity of the problem, individual instructors may assign penalties from zero for the assignment to an “F” in the course. Extreme cases may result in disciplinary action up to and including expulsion from South Plains College.*

GRADING POLICY: Final course grades will be calculated using the following point system:

4 Weekly Quizzes @ 25 points each	= 100 points
20 Discussions @ 15 points each	= 300 points
1 Research paper @ 100 points each	= 100 points
Research Paper rough draft	= 100 points
1 Research paper @ 200 points	= 200 points
The Final Exam @ 200 points	= 200 points
<b>TOTAL</b>	<b>= 1000 points</b>

GRADING SCALE:

900 - 1000	= A	<i>Superior</i>
800 - 899	= B	<i>Above average</i>
700 - 799	= C	<i>Average</i>
600 - 699	= D	<i>Poor</i>
below 600	= F	<i>Unacceptable</i>

GRADING STANDARDS: Individual assignments have specific grading criteria, but this list outlines the basic grading standards.

- **Mechanics** - All assignments should follow the conventions of standard written English, with emphases on grammar, spelling, punctuation and capitalization
- **Structure** - All papers should follow basic essay structure with an effective thesis, appropriate topic sentences and solid, academic research.
- **Content** - Papers are evaluated on how effectively ideas are communicated.
- **On topic** - All papers must clearly follow the assigned topic. Papers which are off topic receive no credit (0).

LATE WORK POLICY: All writing assignments must be completed and turned in no later than the assigned due date. **Late work is not accepted.**

- All papers must be completed and submitted by the assigned date and time.
- Quizzes and discussions must be completed and submitted by the assigned date and time.

STUDENT RESPONSIBILITIES

1. Log into Blackboard *at least* four times each week.
2. Submit all assignments, responses, discussions, etc, by 11:55 pm, on the assigned due date.
3. **Read your SPC email every day.**
4. **Read all assignments carefully enough to ensure comprehension.**
5. Be sure to follow all the conventions of standard written English, both on written assignments and in email messages.
6. It is each student's responsibility to be able to use a computer and Blackboard.
7. It is each student's responsibility to ask for help when needed.
8. All written assignments must clearly follow the assigned topic.
9. Technology issues not originating with SPC or the content management system (Blackboard) are the responsibility of the student.

INSTRUCTOR RESPONSIBILITIES:

1. Respond to all student emails within 24 hours
2. Maintain consistent office hours for student contact
3. Create clear objective-driven assignments
4. Double-check to make sure assignments and due dates are clear
5. Use clear grading standards and sufficient explanations when grading papers
6. Return all writing assignments within one week
- 7.

ADA STATEMENT: “Students with disabilities, including but not limited to physical, psychiatric or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Coordinator of Special Services. For more information, call or visit the Special Services Office in Building 8. Phone: 885-3048, ext 4675 or 4654. Link: <https://myspc.southplainscollege.edu/ICS/Students/FYI/>

HEALTH AND WELLNESS: Any student needing individual counseling for issues such as depression, anxiety, adjustment to college, stress management, and substance abuse may visit the Health and Wellness Center to chat, confidentially, with licensed mental health professionals who provide services free of charge to current SPC students. Call or visit on Levelland Campus 806-716-2529 from 8:00 am – 4:00 pm. Any student in need of food or other essentials may visit the food pantry on Levelland Campus. Students can contact Dee Dee Odorizzi (806-716-2236) for more information.

TECHNOLOGY REQUIREMENTS:

*In order to be successful in an online learning environment, students are required to have access to the following technologies:*

- High-speed Internet connection
- Web browser
- Blackboard account
- Word processing program (papers will only be accepted in .doc, .docx or .rtf format and must be formatted according to MLA standards)

*Students should also be proficient in the following minimum technical skills:*

- The ability to use a computer
- The ability to send an email
- The ability to update software and applications
- The ability to use MicroSoft Word for writing assignments

TECH SUPPORT: South Plains College offers technical support in a variety of ways. Check it out:

Link: <http://www.southplainscollege.edu/information-for/current-spc-students/studentit.php>

Call: 806.716.2180

Email: [blackboard@southplainscollege.edu](mailto:blackboard@southplainscollege.edu)

CORE OBJECTIVES:

- **Communications skills**—to include effective written, oral and visual communication.
- **Critical thinking skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.

**TexBook Program (Inclusive Access):** *This course is in the SPC TexBook program, so you do not need to purchase a textbook or access code for this course.*

- **What is TexBook?** The required textbook/digital content for this course is available to you in Blackboard from the first day of class. The charge for the textbook/digital content is the lowest price available from the publisher and bookstore and is included in your tuition.
- **How do I access my TexBook?** Your course material is in your Blackboard course from the first day of class. Access to your course material is provided either by VitalSource or other links inside your Blackboard course. VitalSource (and many publisher's) ebook features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download 100% of the book for offline access.
- **Help with TexBook issues and support:** check with your professor or visit: <https://support.vitalsource.com/hc/en-us/requests/new> (available 24/7 via chat, email, phone, and text)
- **Opting out of TexBook:** Participating in TexBook is not mandatory, and you can choose to opt out. However, by opting out you will lose access to the course textbook/digital content and competitive pricing, and you will need to purchase the required course material on your own. If you drop the class or opt-out before the opt-out deadline, the TexBook fee will be automatically refunded to your SPC account. The opt-out deadline for Fall and Spring is the twelfth class day. The opt-out deadline for shorter terms varies between the second and third class day.

*\*Please consult with your professor before deciding to opt-out.* If you still feel that you should purchase the course textbook/materials on your own, send an **opt-out email** to **tfewell4texasbookcompany@gmail.com**. Include your first name, last name, student ID number, and the course you are opting out of. Once you have been opted-out, you will receive a confirmation email. If you need assistance with the process, contact the SPC Bookstore:

**Email:** tfewell@texasbook.com / **Phone:** 806-716-2399

**Email:** agamble@texasbook.com / **Phone:** 806-716-4610

## USING PROCTORIO FOR ONLINE EXAMS:

All online exams will be taken using a program called Proctorio. Students will be required to use this webcam software that records video & audio while taking exams. Proctorio is actually a Google Chrome extension, so you'll need to start by downloading Google Chrome. Then, go to <http://getproctorio.com> to download and install the extension.

### A. You will need the following to use Proctorio:

- 1) An **embedded webcam** (You can use a hand-held mirror to do the room scan OR you're welcome to use an **external webcam**.)
- 2) A **computer microphone**
- 3) **Chrome browser installed on your computer**
- 4) **Proctorio installed on your computer**  
To download this software, please go to <https://proctorio.com/support> and follow the steps listed there to install the software.  
See the Blackboard **Course Resources** page to download this link.

### B. At the START of the online exam, you will be required to do a ROOM SCAN:

- 1) The room scan means you will **show your desk surface, room, and walls** using a webcam. This can be done using the embedded webcam itself or a with a large hand-held mirror if the webcam is external.
- 2) You **MUST** do the parts of the room scan **SLOWLY** and do the scan at least **TWICE**.
- 3) If you do not do the room scan properly, penalties on the test grade may be taken.

### C. The ROOM SCAN must show the following:

- That the area you are taking the exam is clean- **no notes, class materials, phones, or other technology** is close by. Please flatten out any covers if you are sitting on a bed.
- The **desk surface is clean** with no notes, reviews, phones, etc. of any kind.
- The walls in the room (including behind the computer) do not contain notes.
- There are no other adults in the room.
- If using scratch paper, show 1 piece of blank paper (front and back).
  - This will need to be shown at the end of the exam as well.

### D. To watch examples of a webcam room scan, see the following YouTube links:

- Using an embedded webcam: <https://www.youtube.com/watch?v=HABnOt0cNOs>
- Using an external USB webcam: <https://www.youtube.com/watch?v=P1euOWRpTzA>
- These links are available on the Blackboard **Course Resources** page.

E. If you run into technical problems during an exam: Contact me first (jfly@southplainscollege.edu). If I don't respond within a few minutes, go to the Blackboard link to download Proctorio, scroll down the page and open a live chat with a 24/7 Proctorio support staff. Please be patient but contact the Proctorio support staff if I don't reply after about 10 minutes. With many students taking the exam, there may be a delay in my response.

### F. While Taking the Exam:

- 1) After showing the room scan, the webcam needs to be **able to see your head and arms** for the duration of the exam. Your **full face must be visible**.
- 2) Once the exam begins, you will not be able to leave the room.
- 3) During the exam, the Proctorio software will **lock-down the web-browser** and prevent any internet tabs from being open.

**G. PENALTIES for Certain Conduct During Online Testing:**

The following table lists conduct requirements for online exams, as well as consequences for conduct violations:

<b>Exam conduct requirement</b>	<b>Consequence for violation of exam conduct</b>
Correct placement of webcam	A 30% penalty will be given for incorrect webcam placement. See the instructional video in the course website for a demonstration of correct webcam placement.
Complete room scan	A 30% penalty will be given for an incomplete or insufficient scan of the testing environment. See the list above and/or instructional video on Blackboard for a demonstration of how to completely scan your testing environment.
<b>Exam conduct requirement</b>	<b>Consequence for violation of exam conduct</b>
Microphone turned on and recording	A 30% penalty will be given for an exam taken without the microphone being turned on and recording throughout the entire exam.
Sufficient lighting of the testing environment	A 30% penalty will be given for an exam taken without enough lighting for the instructor to assess the testing environment.
Student remains in webcam view during exam	A student who leaves the webcam view during an exam for any reason will receive a zero for that exam.
No unauthorized materials near desk area	A student who has any unauthorized materials (books, notes, phone, another computer, etc.) near the testing area will receive a zero for that exam.
No talking with others during the exam or playing of music or other audio recordings.	A student who has any music or audio recordings playing during exams, or who talks with any adult for any reason during the exam, will receive a zero for that exam.
The exam is taken in an approved proctored environment	Any exam taken without the webcam software will receive a zero.

# English 1302 – Summer I, 2022

## Course Calendar

*The instructor reserves the right to adjust the calendar based on instructional purposes and class needs.*

<u>DATE</u>	<u>ASSIGNMENT</u>	<u>PAGES</u>
<i>Discussion posts are due each day, Mon-Thur, before 11:55 pm. 15 points each</i>		
<u>Monday, June 6<sup>th</sup></u>	Introduction to the course, syllabus	video
<u>Tuesday, June 7<sup>th</sup></u>	History of Drama Life and Times of William Shakespeare	ppt & weblink ppt & weblink
<u>Wednesday, June 8<sup>th</sup></u>	Research writing Literary Research Essay Research Paper 1 Assignment MLA Format Review for quiz 1	Video 1951-1961 handout handout
<u>Thursday June 9<sup>th</sup></u>	Overview of <i>Hamlet, Prince of Denmark</i> <i>Hamlet, Prince of Denmark</i> Act I <b>Quiz 1</b>	Video 1396-1418
<u>Monday, June 13<sup>th</sup></u>	<i>Hamlet, Prince of Denmark</i> Act II	1418 – 1436
<u>Tuesday, June 14<sup>th</sup></u>	<i>Hamlet, Prince of Denmark</i> Act III	1436 – 1459
<u>Wed. June 15<sup>th</sup></u>	<i>Hamlet, Prince of Denmark</i> Act IV <i>Hamlet, Prince of Denmark</i> Act V Review for quiz 2	1459 – 1477 1477 – 1495
<u>Thurs., June 16<sup>th</sup></u>	Research writing The Elements of Fiction & Lit Crit Critical Approaches “A Rose for Emily” <b>Quiz 2</b>	1962-1991 ppt A1 -A25 658

<u>Monday, June 20<sup>th</sup></u>	“Cask of Amontillado”	173
	“The Yellow Wallpaper”	571
	<b>Research Paper 1 Due</b>	
<u>Tuesday, June 21<sup>st</sup></u>	“The Jewelry”	688
	“Job History”	308
<u>Wed., June 22<sup>nd</sup></u>	“The Shroud”	77
	“A & P”	163
	“Lusus Naturae”	260
<u>Thur., June 23<sup>rd</sup></u>	“Volar”	306
	“Black Box”	355
	“The Story of an Hour”	568
	Review for quiz 3	
<u>Monday, June 27<sup>th</sup></u>	“Hills Like White Elephants”	665
	“A Jury of Her Peers”	582
	<b>Quiz 3</b>	
<u>Tuesday, June 28<sup>th</sup></u>	How to read poetry	ppt & video
	“Dulce Et Decorum Est”	handout
	“Richard Cory”	735
	“Dover Beach”	799
	“My Papa’s Waltz”	857
	<b>Rough Draft / Outline Due</b>	
<u>Wed., June 29<sup>th</sup></u>	Robert Frost	video & ppt
	“Mending Wall”	link
	“The Runaway”	link
	“Dust of Snow”	link
	“Out, out..!”	736
	“Acquainted with the Night”	952
	“The Road Not Taken”	892
	“Stopping by Woods...”	1143

<u>Thurs. , June 30<sup>th</sup></u>	John Donne “Death, Be Not Proud” “The Flea” “The Sun Rising” “Song” “Batter My Heart, Three-Personéd God” Review for quiz 4	video & ppt 1136 807 810 1137 879
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Monday, July 4<sup>th</sup>      **Independence Day** – no classes

<u>Tuesday, July 5<sup>th</sup></u>	William Wordsworth “London, 1802” “The World is Too Much With Us” “Nuns Fret Not” “I Wandered Lonely as a Cloud” <b>Research Paper 2 – Due</b>	video & ppt 873 969 969 736
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Wed. , July 6<sup>th</sup>      Review for the final exam  
**Quiz 4**

Thursday, July 7<sup>th</sup>      **Final Exam**