

# English 1302 Online

## Spring, 2024 COURSE SYLLABUS

COURSE TITLE:	Composition II	ENGL 1302 – 151, 156
INSTRUCTOR:	Joseph Fly	E-MAIL: jfly@southplainscollege.edu
OFFICE:	2022 ( <i>downtown campus</i> )	PHONE: (806) 716 - 4634
OFFICE HOURS:	<b>Mon:</b> 3:30 – 5:30 <b>Tue:</b> 3:30 – 5:30 <b>Thurs:</b> 3:30 – 5:30 <b>Fri:</b> 9:30 – 11:30	
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### I. GENERAL COURSE INFORMATION:

- A. COURSE DESCRIPTION: ENGL 1302. (3:3:0) Composition II. Prerequisite: ENGL 1301. This course is a continuation of ENGL 1301 which includes an introduction to literature and collateral readings.
- B. PURPOSE OF THE COURSE: English 1302 uses three of the main genres of literature- fiction, drama and poetry, to help students develop new writing skills, focusing on research to convey original ideas.

### II. SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS:

TEXTS: *This semester, we will not be using a traditional textbook, but will instead read from selections found on the internet. [There is a reading links page in the syllabus folder.](#) Copyright law provides for the "fair use" of copyright works for certain limited, educational purposes. Also, look for class handouts and power points, under the COURSE CONTENT tab for additional required readings.*

COURSE ATTENDANCE: Students are expected to log into Blackboard at least twice a week, but more often may be preferable. Students are required to read CLASS ANNOUNCEMENTS each time they log in, and to read SPC emails at least twice a week.

ACADEMIC INTEGRITY: The guidelines for academic integrity set forth in the current South Plains College catalog will be followed, but perhaps one specific category should be addressed here: plagiarism and cheating (including the use of artificial intelligence (AI). According to the SPC catalog, "Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length as well as to final examinations, to daily reports and to term papers." Failure to comply with this policy will result in a '0' (no credit) for the assignment and can result in an "F" for the course if circumstances warrant.

*Except in extreme cases, disciplinary action in cases of cheating or plagiarism will be handled by and at the discretion of the instructor and, if necessary, in consultation with the department chairperson. Depending on the nature and the severity of the problem, individual instructors may assign penalties from zero for the assignment to an "F" in the course. Extreme cases may result in disciplinary action up to and including expulsion from South Plains College.*

GRADING POLICY: Final course grades will be calculated using the following point system:

4 Quizzes @ 50 points each	= 200 points
20 Discussion Posts @ 10 points each	= 200 points
4 Research papers @ 100 points	= 400 points
The Final Exam @ 100 points	= 200 points
<b>TOTAL</b>	<b>1000 points</b>

GRADING STANDARDS: Individual assignments have specific grading criteria, but this list outlines the basic grading standards.

- **Mechanics.** All assignments should follow the conventions of standard, written English, with emphases on grammar, spelling, punctuation and capitalization.
- **On topic.** All papers must clearly follow the assigned topic. Papers which are off topic receive no credit (0).
- **Structure.** All papers should follow basic essay structure with an effective thesis, appropriate topic sentences and solid, academic research.
- **Content.** Papers are evaluated on how effectively ideas are communicated.

LATE WORK POLICY: *Late work is not accepted.* All writing assignments must be completed and turned in no later than the assigned due date.

- All papers must be completed and submitted by the assigned date and time.
- All tests must be completed and submitted by the assigned date and time.
- All discussion posts must be completed and submitted by the assigned date and time.

#### STUDENT RESPONSIBILITIES

1. Log into Blackboard *at least* twice a week.
2. Submit all assignments, responses, discussions, etc, by 11:55 pm, on the assigned due date.
3. **Read your SPC email every day.**
4. **Read all assignments carefully enough to ensure comprehension.**
5. Be sure to follow all the conventions of standard written English, both on written assignments and in email messages.
6. It is each student's responsibility to be able to use a computer and Blackboard.
7. It is each student's responsibility to ask for help when needed.
8. All written assignments must clearly follow the assigned topic.
9. Technology issues not originating with SPC or the content management system (Blackboard) are the responsibility of the student.

#### INSTRUCTOR RESPONSIBILITIES:

1. Respond to all student emails within 24 hours -excluding weekends and holidays.
2. Maintain consistent office hours for student contact.
3. Create clear, objective-driven assignments.
4. Double-check to make sure assignments and due dates are clear.
5. Use clear grading standards and sufficient explanations when grading papers.
6. Return all writing assignments within a reasonable period – usually one week.

**REQUIRED SYLLABUS STATEMENT:** <https://www.southplainscollege.edu/syllabusstatements/>

- Intellectual Exchange Statement
- Disabilities Statement
- Non-Discrimination Statement
- Title IX Pregnancy Accommodations Statement CARE (Campus Assessment, Response, and Evaluation) Team
- Campus Concealed Carry Statement
- COVID-19
- Artificial Intelligence Statement

**TECH SUPPORT:** South Plains College offers technical support in a variety of ways. Check it out:

Link: <http://www.southplainscollege.edu/information-for/current-spc-students/studentit.php>

Call: Brooke Walker: 806.716.2180

Email: [blackboard@southplainscollege.edu](mailto:blackboard@southplainscollege.edu)

**ADDITIONAL HELPFUL LINKS:**

**SPC Library:** <http://www.southplainscollege.edu/information-for/current-spc-students/library.php>

**Testing Center:** <http://www.southplainscollege.edu/information-for/future-spc-students/futuretestinginformation.php>

**Testing Center / Computer Labs:** <http://www.southplainscollege.edu/information-for/future-spc-students/futuretestinginformation.php>

**Guidance and Counseling:** <http://www.southplainscollege.edu/information-for/current-spc-students/counseling-current.php>

**Financial Aid:** <http://www.southplainscollege.edu/information-for/future-spc-students/financial-aid.php>

**Tutoring Information** SPC Tutors Tutoring is FREE for all currently enrolled students. Make an appointment or drop-in for help at any SPC location or online! Visit the link below to learn more about how to book an appointment, view the tutoring schedule, and view tutoring locations.

<http://www.southplainscollege.edu/exploreprograms/artsandsciences/teacheredtutoring.php>

Tutor.com You also have 180 FREE minutes of tutoring with Tutor.com each week, and your hours reset every Monday morning. Log into Blackboard, click on the tools option from the left-hand menu bar. Click on the Tutor.com link and you will automatically be logged in for free tutoring. You may access tutor.com tutors during the following times: Monday – Thursday: 8pm-8am 6pm Friday – 8am Monday morning For questions regarding tutoring, please email [tutoring@southplainscollege.edu](mailto:tutoring@southplainscollege.edu) or call 806-716-2538.

## **ONLINE PROCTORING**

This semester we will be using Proctorio, which is an online exam proctoring program. It is “a remote proctoring service software that works within your web browser to monitor test takers for suspicious behavior.”

Cheating has become rampant in online college courses. At SPC, we strive to maintain a learning environment that maintains a high level of academic integrity.

Proctorio is actually a Google Chrome extension, so you’ll need to start by downloading Google Chrome. Then, go to <http://getproctorio.com> to download and install the extension.

## **USING PROCTORIO FOR ONLINE EXAMS:**

All online exams will be taken using a program called Proctorio. Students will be required to use this webcam software that records video & audio while taking exams.

### **A. You will need the following to use Proctorio:**

- 1) An **embedded webcam** (You can use a hand-held mirror to do the room scan OR you’re welcome to use an **external webcam**.)
- 2) A **computer microphone**
- 3) **Chrome browser installed on your computer**
- 4) **Proctorio installed on your computer**

To download this software, please go to <https://proctorio.com/support> and follow the steps listed there to install the software.

### **B. At the START of the online exam, you will be required to do a ROOM SCAN:**

- 1) The room scan means you will **show your desk surface, room, and walls** using a webcam. This can be done using the embedded webcam itself or a with a large hand-held mirror if the webcam is external.
- 2) You **MUST** do the parts of the room scan **SLOWLY** and do the scan at least **TWICE**.
- 3) If you do not do the room scan properly, penalties on the test grade may be taken.

### **C. The ROOM SCAN must show the following:**

- That the area you are taking the exam is clean- **no notes, class materials, phones, or other technology** is close by. Please flatten out any covers if you are sitting on a bed.
- The **desk surface is clean** with no notes, reviews, phones, etc. of any kind.
- The walls in the room (including behind the computer) do not contain notes.
- There are no other adults in the room.
- If using scratch paper, show 1 piece of blank paper (front and back).
  - This will need to be shown at the end of the exam as well.

### **D. To watch examples of a webcam room scan, see the following YouTube links:**

- Using an embedded webcam: <https://www.youtube.com/watch?v=HAbnOt0cNOs>
- Using an external USB webcam: <https://www.youtube.com/watch?v=P1euOWRpTzA>
- These links are available on the Blackboard **Course Resources** page.

**E. If you run into technical problems during an exam:** Please don’t contact me. I am not a computer technician. Instead, go to the Blackboard link to download Proctorio, scroll down the page and open a live chat with a 24/7 Proctorio support staff. Please be patient but contact the Proctorio support staff immediately if you have issues.

**F. While Taking the Exam:**

- 1) After showing the room scan, the webcam needs to be **able to see your head and arms** for the duration of the exam. Your **full face must be visible**.
- 2) Once the exam begins, you will **not be able to leave the room**.
- 3) During the exam, the Proctorio software will **lock-down the web-browser** and prevent any internet tabs from being open.

**G. PENALTIES for Certain Conduct During Online Testing:**

The following table lists conduct requirements for online exams, as well as consequences for conduct violations:

<b>Exam conduct requirement</b>	<b>Consequence for violation of exam conduct</b>
Correct placement of webcam	A 30% penalty will be given for incorrect webcam placement. See the instructional video in the course website for a demonstration of correct webcam placement.
Complete room scan	A 30% penalty will be given for an incomplete or insufficient scan of the testing environment. See the list above and/or instructional video on Blackboard for a demonstration of how to completely scan your testing environment.
<b>Exam conduct requirement</b>	<b>Consequence for violation of exam conduct</b>
Microphone turned on and recording	A 30% penalty will be given for an exam taken without the microphone being turned on and recording throughout the entire exam.
Sufficient lighting of the testing environment	A 30% penalty will be given for an exam taken without enough lighting for the instructor to assess the testing environment.
Student remains in webcam view during exam	A student who leaves the webcam view during an exam for any reason will receive a zero for that exam.
No unauthorized materials near desk area	A student who has any unauthorized materials (books, notes, phone, another computer, etc.) near the testing area will receive a zero for that exam.
No talking with others during the exam or playing of music or other audio recordings.	A student who has any music or audio recordings playing during exams, or who talks with any adult for any reason during the exam, will receive a zero for that exam.
Abnormal head / eye movement	A 50% penalty will be assessed when it appears the students is looking off-screen for information (i.e.- if it looks like you are looking at your notes / the book during the test)

# AI Protocol -- English and Philosophy Department

**There is zero tolerance for academic dishonesty in this course.** Do not under any circumstances use words you didn't write in an essay or assignment without proper documentation. If you're not sure about proper documentation, you must reach out via email or office hours to ensure academic integrity. Plagiarism in any form will automatically result in a zero (no credit) for the assignment and can result in getting dropped from the course with an F. In addition, an Academic Dishonesty Report may be filed with the Dean of Students.

**Plagiarism violations** include, but are not limited to, the following:

- Using Artificial Intelligence websites or apps to generate, revise, or translate all or part of a paper or other assignment;
- Turning in a paper that has been purchased, borrowed, or downloaded from another writer or from an online site;
- Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
- Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them;
- Submitting an assignment for this course that you also submitted to another course without my express approval;
- Missing in-text citations and/or missing works cited entries.

**Cheating violations** include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
  2. Discovering the content of an examination before it is given;
  3. Using an unauthorized source of information (notes, textbook, texting, internet, Quizlet, etc.) during an examination, quiz, or homework assignment;
  4. Entering an office or building to obtain unfair advantage;
  5. Taking an examination for another;
  6. Altering grade records;
  7. Copying another's work during an examination or on a homework assignment;
  8. Rewriting another student's work in Peer Reviews so that the writing is no longer the original student's;
  9. Taking pictures of a test, test answers, or someone else's paper
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1. It is not ethical to ask AI to write a paper, and that includes apps like Grammarly and Quillbot which can do far more than just fix grammar and spelling, and they leave an AI footprint. They can fundamentally rewrite and reword a student's paper so that the student's voice, style, word choice, and tone are completely eliminated or radically changed. In addition, students who use AI forfeit the opportunity to engage in the learning process and benefit from acquiring critical thinking, writing, and revision skills.
  2. Instead of using Grammarly, Quillbot, or other paraphraser apps, students should regularly meet with free SPC writing tutors and work to strengthen their own writing and revision skills.

# English 1302 Spring, 2024

## Course Calendar

*The instructor reserves the right to adjust the calendar  
based on instructional purposes and class needs*

<u>DATE</u>	<u>ASSIGNMENT</u>
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<i>Discussion posts are due each Thursday before 11:55 pm.</i>	<i>10 points each</i>
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**WEEK 1** Jan. 16<sup>th</sup> - 18<sup>th</sup>

Introduction to the course, textbook preview	
Greek, Renaissance, Elizabethan Drama	ppt
Life and Times of William Shakespeare	ppt

**WEEK 2:** Jan. 22<sup>nd</sup> - 25<sup>th</sup>

Research Paper 1 Assignment	
MLA Format	ppt
<i>Hamlet, Prince of Denmark</i> Act I	

**WEEK 3:** Jan. 29<sup>th</sup> - Feb. 1<sup>st</sup>

<i>Hamlet, Prince of Denmark</i> Act II
<i>Hamlet, Prince of Denmark</i> Act III

**WEEK 4:** Tues. Feb. 5<sup>th</sup> - 8<sup>th</sup>

<i>Hamlet, Prince of Denmark</i> Act IV
<i>Hamlet, Prince of Denmark</i> Act V
<b>First quiz</b>
<b>Research Paper 1 Due</b>

**WEEK 5:** Feb. 12<sup>th</sup> - 15

Research writing	
The Elements of Fiction & Lit Crit	ppt
“A Rose for Emily”	
“Hills Like White Elephants”	

**WEEK 6:** Feb. 19<sup>th</sup> - 22<sup>nd</sup>

“Cask of Amontillado”
“Job History”
“The Shroud”

**WEEK 7:** Feb. 25<sup>th</sup> – Mar. 1<sup>st</sup>

“A & P”

“Lusus Naturae”

“The Ones Who Walk Away from Omelas”

**Research Paper 2 Due**

**WEEK 8:** Mar. 4<sup>th</sup> – 7<sup>th</sup>

“A Jury of Her Peers”

“Volar”

“The Jewelry”

“The Story of an Hour”

“The Yellow Wallpaper”

**Second quiz**

**March 11<sup>th</sup> – 17<sup>th</sup>**

**Spring Break:** *No Classes*

**WEEK 9:** Mar. 18<sup>th</sup> – 21<sup>st</sup>

“Flowers for Algernon”

**WEEK 10:** Mar. 25<sup>th</sup> – 28<sup>th</sup>

Appreciating Poetry

ppt

“Richard Cory”

“Dover Beach”

“My Papa’s Waltz”

“The Passionate Shephard to His Love”

“The Nymph’s Reply to the Shephard”

**Research Paper 3 Due**

**WEEK 11:** April 1<sup>st</sup> – 4<sup>th</sup>

Robert Frost

“Out, out...!”

“Acquainted with the Night”

“The Road not Taken”

“Stopping by Woods”

“Fire and Ice”

**Third quiz**

**WEEK 12: April 8<sup>th</sup> – 11<sup>th</sup>**

“After Apple-Picking”  
“Birches”  
“Mending Wall”  
“The Runaway”  
“Dust of Snow”

**WEEK 13: April 15<sup>th</sup> – 18<sup>th</sup>**

Emily Dickinson  
“Because I Could Not Stop for Death”  
“Wild Nights – Wild Nights!”  
“‘Hope’ is a Thing with feathers”  
“Tell the Truth but tell it slant---”  
“I stepped from plank to plank”  
**Research Paper 4 Due**

**WEEK 14: April 22<sup>nd</sup> – 25<sup>th</sup>**

William Wordsworth  
“London, 1802”  
“The World is Too Much With Us”  
“Nuns Fret Not”  
“I Wandered Lonely as a Cloud”  
**Fourth quiz**

**WEEK 15: April 29<sup>th</sup> – May 2<sup>nd</sup>**

Final Exam Review

**Final Exams – Tuesday, May 7<sup>th</sup>**