

# South Plains College

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*"SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE"*

## Course Syllabus for English II (ENGL1302)

SPRING 2024

**Instructor:** Mrs. Raylene Nuffer, M.A.

**Email:** [Rnuffer@southplainscollege.edu](mailto:Rnuffer@southplainscollege.edu)

**Phone:** 806-716-2239, Please leave me a message if I am not available to answer your call.

**Office Location:** Levelland Campus Library, 3<sup>rd</sup> floor, room 307; Lubbock Downtown Center, room 2019

### Office Hours:

Face to face:

Monday	Tuesday	Wednesday	Thursday	Friday
Levelland	Lubbock	Levelland	Lubbock	Lubbock
8:30 – 9:30a 11:00a – 12:00p	8:30 – 9:30a	8:30 – 9:30a 11:00a – 12:00p	8:30 – 9:30a	8:30 – 9:30a

*Office hours are subject to change; however, you will be notified if changes occur.*

### Mrs. Nuffer's Course Offerings for Spring 2024:

ENGL1301.002 meets M/W from 9:30am – 10:45am in the Levelland Campus Library, room 338

ENGL1301+INRW0300.C604 meets T/Th from 9:30am – 12:15pm at the Lubbock Downtown Center, room 2035

ENGL1301+INRW0300.C005 meets T/TH from 1:00pm – 3:45pm at the Lubbock Downtown Center, room 2035

ENGL1302.006 meets M/W from 1:00 – 2:15pm in the Levelland Campus Library, room 338

## English 1302 Course Information

### Departments

English and Philosophy

### Course Description

This course is a continuation of English 1301, which includes an introduction to literature and collateral readings. It also teaches students how to write a college-level research paper.

### Core Curriculum Objectives Addressed:

By the end of the course, students should have written a multiple source paper and at least two analytical papers in MLA style which demonstrate the ability:

- To practice and refine the skills of expository and argumentative writing already developed in English 1301;
- To understand the major elements of literature as these are highlighted by the instructor;
- To apply critical thinking to the study of literature and to write essays which demonstrate that critical thinking, such as summary, paraphrase, synthesis, and single-source assignments;
- To use a library for research purposes; to research and write an accurately documented paper.

**Student Learning Outcomes:** Upon successful completion of this course, students will:

1. Students will read numerous short stories and poems, will participate in class discussions of the readings, and will be tested over their understanding of the readings through quizzes, examinations, and/or written assignments.
2. Students will complete one or more written assignments which may include, but not be limited to, one multi-source research paper, two or more shorter papers (summary, synthesis, critique, explication), or a series of research questions or projects.
3. Individual instructors may also require major examinations over the readings or any part of the course content.
4. Individual instructors may occasionally use film, stage productions, or other art forms to support the text, in which case students may also be tested over their understanding of content or of differences between the written text and the alternate presentation of that text.

## Required Materials

NO required textbook

**\*You are required to print off all of the text PDFs that you are assigned each week.**

Required materials for class:

- Pens/pencils
- Paper/spiral notebook
- Highlighters, colored pens/pencils
- Folder/binder
- Calendar/agenda\*

\*The last day to buy books and supplies at the bookstore using financial aid is January 26<sup>th</sup>.

**The textbook and materials are due by the end of week 2: January 26, 2024.**

## Course Details

Research Project

Reader Response Journals

Discussion boards

FlipGrid discussions

Weekly Grammar lessons and quizzes (Kahnacademy.org)

Active Reading

Class assignments

Literary Reader Responses

Weekly Reading Reviews

Grades are determined by the following scale:

90-100 = A                      60-69 = D

80-89 = B                      0-59 = F

70-79 = C

Your grade will be based on the following percentages:

Reader Responses	20%
Research Paper 1	20%
Research Paper 2	20%
Research Paper 3	20%
Course Assignments	20%

*\*Academic progress is posted in each student's grade book in Blackboard.*

### Tutoring with Academic Coach

It is mandatory that students will meet with our Academic Coach, Barbara Waygood, if students receive less than a 70 on a major essay

### Grading Policy

1. All work is due as stated by the instructor and/or the syllabus
2. All work is due on time. LATE WORK WILL NOT BE ACCEPTED.
3. Grades are usually updated and entered in Blackboard within a week after the assignment is due. Although, I may need 2 weeks to grade major essays rough drafts and final copies.  
\*\*\*\*It is the *students' responsibility* to track their grades in Gradebook in Blackboard.

### Attendance Policy

In these co-requisite courses (INRW0300 + ENGL1301), students are required to attend every class and login to Blackboard weekly. Students are considered absent if they miss 30 minutes of a class or more. Students are considered late if they arrive 6 or more minutes late. For every 2 late classes that a student is late, the student will accrue an absence. Students are allotted 4 absences per semester. I may drop the student from both courses with an "X" if a student has more than four absences.

## Academic Coach

This semester, we have the opportunity to utilize an Academic Coach in our English Co-Req classroom! Our Academic Coach is Barbara Waygood. It is Barbara's job to help you in our English Co-Req course in any facet pertaining to the course.

### **The Academic Coach functions as:**

1. A tutor, providing in-time tutoring services in a small group setting or one-on-one tutoring in the classroom or during an authorized tutoring session.
2. A coach will tutor all students who earn less than the grade of C on their first exam/major assignment and help them to develop successful academic habits.
3. A mentor or model who demonstrates effective student behaviors and successful academic habits.

### **The Academic Coach may engage in the following types of activities:**

- Assist the instructor by facilitating small group exercises or discussions.
- Provide students with academic tips and skills for success in the academic setting.
- Provided one-on-one tutoring with students who need extra academic support with class activities.
- Tutor students and answer questions during in-class hands-on assignments and skill development activities
- Lead discussions or short presentations from a personal, student prospective concerning how he/she was successful in the course, with an assignment, or with the development of a skill. This is only allowed when the instructor is present in the classroom.

### **The Academic Coach may not engage in the following types of activities:**

- Teach new concepts the course instructor has not already introduced.
- Present lectures or demonstrations of skill development activities without the instructor present in the classroom.
- Grade assignments.
- Take role or access student grades.
- Assist or tutor students outside of our classroom roster.
- Assist or tutor students in our class for their other classes
- Assist or tutor students outside of his office and classroom hours unless previously agreed upon by the academic coach and the student.

\*Students who do not show up to their appointments with Barbara 2 or more times without notice will no longer be allowed meet with Barbara. If you cannot make it to an appointment that you have made with Barbara, then you must email her to let her know you cannot make it. You must give notice of the cancellation at least 4 hours prior to your appointment.

## Institutional and Academic Policies

### Plagiarism and Cheating

Students are expected to do their own work on all projects, quizzes, assignments, and papers. Failure to comply with this policy will result in an F for the assignment and may result in an F for the course if circumstances warrant.

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
3. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
4. Missing in-text citations; or
5. Turning in a paper that was written for another class without further work (eg; added research, extensive text, or a reformatted essay); or
6. Using AI technology to complete your work in any form or fashion; or
7. Using a translator (online or otherwise) to translate from the student's native language to English. The use of translators are not allowed in any writing assignment for these courses

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Copying another's work during an examination or on a homework assignment;
7. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
8. Taking pictures of a test, test answers, or someone else's paper.

## Diversity Statement

In this class, the teacher will establish and support an environment that values and nurtures individual and group difference and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

## Disability Statement

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Lubbock Centers (located at the Lubbock Downtown Center) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

## Non-Discrimination Statement

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

## Title IX Pregnancy Accommodations Statement

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Health and Wellness Center. Once approved, notification will be sent to the student and instructors. It is the student's

responsibility to work with the instructor to arrange accommodations. Contact the Health and Wellness Center at 806-716-2529 or email [dburleson@southplainscollege.edu](mailto:dburleson@southplainscollege.edu) for assistance.

## Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at: <http://www.southplainscollege.edu/campuscarry.php>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

## Technical Course Information/Requirements

### Technical Help

Technical help with email, internet access, MySPC, or any other SPC tech support issues please-

Email: [helpdesk@southplainscollege.edu](mailto:helpdesk@southplainscollege.edu) OR Call: 806-716-2600

### Blackboard

Blackboard serves as our course website and will include real-time access to your grades; as well as, weekly modules with PowerPoint and class notes, assignments due, handouts, and your chapter quizzes. To access Blackboard, please go to MySPC and click on Blackboard, then click the course link for this class.

### Student Email

Your student email account can be accessed through MySPC. Please note: you will need your login information (username and password) to log into Blackboard. We will use the computer labs throughout the semester where you will need this information to log on to lab computers.

Once logged in to MySPC you will click on Student Email and your username & password is the same as your MySPC username & password.

### MYSPC Technical Assistance

For technical assistance, please email [askspc@southplainscollege.edu](mailto:askspc@southplainscollege.edu) or 806-894-9611 ext. 3300.

*\*\*\*\*Please note: I reserve the right to change this tentative schedule. I may add, delete, edit, or revise material to help students accomplish the learning outcomes of the course. If a change is made to the schedule, it will be announced in class, and the updated schedules will be made available on Blackboard.*

## Tentative Course Schedule – ENGL1302, SPRING 2024

Week	Topic
1 – January 15 – 19 MLK Day: Monday	Class Syllabus Quiz and website/app registrations
2 – January 22 – 26	Dramatic Literature: TBA
3 – Jan. 29 – Feb. 2	Dramatic Literature: TBA
4 – February 5 – 9	Dramatic Literature: TBA
5 – February 12 – 16	Dramatic Literature: TBA
6 – February 19 – 23	Short Stories: TBA
7 – Feb. 26 – Mar. 1	Short Stories: TBA <b>Research Essay #1 Due</b>
8 – March 4 – 8	Short Stories: TBA
* – March 11 – 15	Spring Break
9 – March 18 – 22	Short Stories: TBA
10 – March 25 – 29 Easter Break: Friday	Short Stories: TBA
11 – April 1 – 5	Short Stories: TBA <b>Research Essay #2 Due</b>
12 – April 8 – 12	Poetry: TBA
13 – April 15 – 19	Poetry: TBA
14 – April 22 – 26	Poetry: TBA
15 – April 29 – May 3	Poetry: TBA <b>Research Essay #1 Due</b>
16 – May 6 – 10	<b>FINALS WEEK</b> <b>Graduation: Friday, May 10th</b>