

COMPOSITION II: ENGL 1302 FALL 2023 COURSE SYLLABUS

Instructor: Katherine (Kaytee) Jackson (she/her/hers)

Sections: 1302-601 (MW 9:30); 1302-607 (TR 1:00)

Classroom: LDC 2015 (all)

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Office Hours

Monday	Tuesday	Wednesday	Thursday	Friday
8:15a – 9:15a 12:30p – 2:00p	8:15a – 9:15a	8:15a – 9:15a 12:30p – 2:00p	8:15a – 9:15a	10:00a – 11:00a

☞ by appointment. To schedule an appointment via Calendly:

<https://calendly.com/katherine-jackson-1/office-hours-appointment?month=2022-01>

Course Description

This course is a continuation of ENGL 1301 and an intensive study of and practice in the strategies and techniques for developing researched-based expository and persuasive texts, along with being an introduction to literature. The course emphasizes effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of a sampling of literary, verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Prerequisite: Grade of “C” or better in ENGL 1301.

Course Purpose: English 1302 has a two-fold purpose: it encourages critical writing by introducing the students to research and writing from sources, and it introduces the students to the study of literature, including short stories, drama, and poetry.

Core Curriculum Objectives addressed:

- *Communications skills*—to include effective written, oral and visual communication
- *Critical thinking skills*—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- *Teamwork*—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- *Personal Responsibility*—to include the ability to connect choices, actions, and consequences to ethical decision-making.

Student Learning Outcomes:

Upon successful completion of this course, students will:

- Demonstrate knowledge of individual and collaborative research processes.
- Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
- Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.

- Apply critical thinking to the study of literature and write essays which demonstrate that critical thinking.
- Use edited American English to write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
- Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)
- Read and view videos of works of literature; analyze the use of literary devices (plot, point of view, theme, characterization, setting, symbolism, tone, etc.); participate in class discussions of the readings; and be tested over their understanding of the readings and lectures through quizzes, examinations, and/or written assignments.

Textbook & Supply Requirements

TextBook Program: This course is in the SPC TextBook program, so you do not need to purchase a textbook or access code for this course.

- *What is TextBook?* The required textbook/digital content for this course is available to you in Blackboard from the first day of class. The charge for the textbook/digital content is the lowest price available from the publisher and bookstore and is included in your tuition.
- *How do I access my TextBook?* Your course material is in your Blackboard course from the first day of class. Access to your course material is provided either by VitalSource or other links inside your Blackboard course. VitalSource (and many publisher's) eBook features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download 100% of the book for offline access.
- *Help with TextBook issues and support:* check with your professor or visit: <https://support.vitalsource.com/hc/en-us/requests/new> (available 24/7 via chat, email, phone, and text)
- *Opting out of TextBook:* Participating in TextBook is not mandatory, and you can choose to opt out. However, by opting out you will lose access to the course textbook/digital content and competitive pricing, and you will need to purchase the required course material on your own. If you drop the class or opt-out before the opt-out deadline, the TextBook fee will be automatically refunded to your SPC account. The opt-out deadline for Fall and Spring is the twelfth class day. The opt-out deadline for shorter terms varies between the second and third class day.

*Please consult with your professor before deciding to opt-out. If you still feel that you should purchase the course textbook/materials on your own, send an opt-out email to pwells@texasbook.com. Include your first name, last name, student ID number, and the course you are opting out of. Once you have been opted-out, you will receive a confirmation email. If you need assistance with the process, contact the SPC Bookstore:

Email: pwells@texasbook.com / Phone: 806-716-2097

Email: agamble@texasbook.com / Phone: 806-716-4610

Required Software & Materials

You will need access to a laptop or computer for this course to complete your writing activities and class assignments. Laptops will be available during class for your use; however, these cannot be taken home. If you need a personal device to use outside of class, you can request to borrow a Chromebook from the SPC Library. For more information, see:

<https://library.southplainscollege.edu/c.php?g=1021659&p=7400614>

In addition, the City of Lubbock Public Library System will allow you to check out various technology (WiFi hotspot, laptop, or tablet) with a free library card for Lubbock residents. For more information, see: <https://ci.lubbock.tx.us/departments/library/services>

You are required to have access to the following technologies:

- Blackboard
- Norton Textbook (included with course)
- Packback (included with course)
- Microsoft Word (free to SPC students)

Communication

The best way to contact me is via email at kejackson@southplainscollege.edu. During office hours, you may also call me in the office. I will respond to emails as quickly as possible during regular business hours (M-F, 8-5). In the evenings and on the weekends, please allow up to 48 hours for a response. As I make every effort to be current and prompt with my email, I ask that you do the same. You should check your official SPC email at least once per day, and you are responsible for all information disseminated via email about the course. To protect your privacy as a student, I ask that all emails originate from your official SPC email address. I cannot guarantee that emails from a third-party account (Gmail, Yahoo, Hotmail, etc.) will be read or responded to.

In all correspondence with me (and I recommend with all your instructors), you should communicate at the level of a college student. E-mails should include your course number, a subject line, salutation, complete sentences, and a closing.

SPC Student Email Account: If you haven't already, you must go ahead and activate your SPC student email account.

- Your SPC Email address is: yourSPCusername@southplainscollege.edu
- Your student email password is the same as your Blackboard password. If you need help, call the SPC Help Desk at 806-716-2600.
- To access your SPC email account, log in to MySPC and click the Unread Messages: South Plains College O365 link at the bottom of the page.
- You can also set up access to your SPC email account through mobile phone mail apps, such as default smartphone Mail app or the Outlook app.
- Check with the SPC Help Desk for assistance: 806-716-2600.

Attendance

This is an online, asynchronous course. There is no face-to-face component for the course. Your “attendance” is measured in course participation, including regularly accessing the course and completing assignments. Failure to participate in the course for a week or more may result in a drop from the course with

an X. You should log in to Blackboard at least once every 72 hours.

Grading Policy

Grades will be evaluated as follows: A (90-100), B (80-89), C (70-79), D (60-69), F (59 and below).
Final grades are calculated as follows:

Perusall Annotations	15%
Packback, Learning Media & Practice Activities	10%
Unit Literature Exams	10%
Analysis Essay	10%
Research Synthesis Essay	10%
Annotated Bibliography	10%
Research Paper Outline	5%
Research Paper Rough Draft	5%
Research Paper Final Draft	20%
Research Project Exhibit	5%

General Guidelines for Major Assignments

All major papers should meet the guidelines of the assignment prompt and be properly formatted in MLA 9th edition. You are responsible for understanding and following MLA format and asking questions when needed. Here's a quick overview: <https://www.scribbr.com/mla/formatting/>. Final drafts should be ***double-spaced***, and written in a 12-pt, readable font. The title of your essay should be centered; the body of your essay should be left-aligned. Margins should be 1" on all sides. Points will be deducted for final drafts that do not meet basic formatting standards for a college essay. Essays that do not reach at least 50% of the minimum length receive a zero automatically.

All major assignments should be submitted as **Microsoft Word files (.doc or .docx)**. You should not submit PDF, .gdoc, .pages, .odt, .rtf, or .txt files. Incorrectly submitted files are counted late until the appropriate file type is uploaded. Any submission that is blank or corrupt is considered late until properly submitted. Make sure you receive confirmation and a readable preview through Blackboard after submission.

Late Assignment Policy for Major Assignments:

All deadlines are at 11:59 p.m. Late projects receive a 10% deduction per day up to one week, and projects are not accepted more than a week after the deadline. Extensions are granted at instructor discretion and must be requested at least twelve hours ahead of a deadline. **Note that this policy only applies to essay final drafts. Late work is not accepted for any reason on quizzes, Peer & Process work, exams, or discussions.**

In the event of technical issues, you may email **the completed assignment** to me ahead of the deadline to avoid the late penalty, but you must submit to Blackboard properly once the issue is resolved with IT support. I cannot, under any circumstances, grade an assignment via email. All coursework **must** be run through Blackboard to receive a grade.

Always backup your electronic files. Best practice is to store digital files in at least two locations. Develop a strategy for consistently and frequently backing up your digital files, whether that is

through a cloud service like Dropbox or Microsoft OneDrive, a flash drive, or another mechanism. A lost file or a crashed computer is not an excuse for late work in this class.

Grading Procedure:

Essay grades are returned within two weeks; on average, you can expect them within ten days. I will provide feedback via TurnItIn. You are responsible for reading and understanding all grading feedback. You are welcome to ask questions about your grading feedback; however, I ask that you wait at least 24 hours after an assignment has been returned to do so. If a student does not open any feedback throughout the course, I reserve the right to abstain from further writing feedback unless requested and all previous feedback is viewed.

Essay Assessment Guidelines:

Essays may earn grades ranging from A to F based on the instructor's grading scale. Depending on the assignment, certain criteria may be weighted more than others, and the instructor's assignment may establish additional, more specific criteria. The quality of each of the criteria determines the letter grade. Not every essay will fit a single grade's description completely. All rubrics are available in Blackboard.

Perusall (Literature Annotations)

You will complete your reading of our most major texts in the course through the Literature Annotations assignments, which are completed in Perusall. Perusall is a social annotation platform where you will complete a multi-step assignment that may include videos, reading, and other media and provide annotations in small groups with your peers as part of our ongoing literary discussion. These graded assignments are scored on the quality of annotations and overall engagement, including some or all of the criteria below:

- Contributing thoughtful questions and comments to the class discussion, spread throughout the entire reading
- Starting the reading early
- Breaking the reading into chunks (instead of trying to do it all at once)
- Reading all the way to the end of the assigned reading
- Posing thoughtful questions and comments that elicit responses from classmates
- Answering questions from others
- Upvoting thoughtful questions and helpful answers

Reading and thinking critically about literature is the foundation of this course, and these assignments are the most important part of your coursework to start with each week. You are strongly encouraged to start these early and complete them over several days in order to be successful and get the best outcomes in your learning.

Packback

As part of our weekly discussion about the literature and concepts in the course, you will utilize Packback Questions. You will post an original and open-ended curiosity question of your choosing (due Wednesday) and respond to at least two peers by Sunday each week. Additional participation is welcome and encouraged, and excellence in the weekly discussion may earn extra credit.

Packback utilizes an algorithm and AI-assisted coaching to score your posts based on their depth, development, and insight. Your post will be given a Curiosity Score based on these features. Posts are scored as follows:

- Original Curiosity Question, worth 40 points with an initial Curiosity Score of 75
- Two Responses to Peers, worth 30 points each with a minimum Curiosity Score of 65.

Posts that do not meet the guidelines of productive discussion may be moderated by the Packback team or the instructor. An email will be sent if your post is moderated with directions to edit and republish (if applicable). If your post contains plagiarism or evidence of AI assistance, it may be subject to removal and a zero for the week. You are welcome to edit eligible posts to increase your Curiosity Score or address any moderated content until the deadline. Specific guidelines and expectations for Packback are available on Blackboard.

How to Register on Packback:

Note: Only access Packback through Blackboard in order to ensure your grades sync properly

- Click “Packback Weekly Discussions” within Blackboard in the Course Content menu to access the community.
- Follow the instructions on your screen to finish your registration.
- In order for your grade to be visible in Blackboard, make sure to only access Packback via Blackboard.

How to Get Help from the Packback Team:

If you have any questions or concerns about Packback throughout the semester, please read their FAQ at help.packback.co. If you need more help, contact their customer support team directly at help@packback.co.

For a brief introduction to Packback Questions and why we are using it in class, watch this video: <https://www.youtube.com/watch?v=OV7QmikrD68>

Blackboard

We will also use Blackboard in this course. You may access the Blackboard login page at southplainscollege.blackboard.com. Do not—under any circumstances—give your username and/or password to anyone else or allow anyone else to log in to your Blackboard account. Doing so will be viewed as academic dishonesty and will be treated as such.

If you need technical support for Blackboard, please contact the Instructional Technology Department at blackboard@southplainscollege.edu. Include your name, student ID, the name of the course you’re taking, a description of the problem you are having.

Like all other areas of this course, there are no exceptions to the late work policy, for any reason, including technical difficulties.

Student Code of Conduct

Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others’ behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct which disrupts the learning

process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

Literature Disclaimer

This is a college-level literature course, and you should expect the literature to reflect this. Many of our stories contain adult situations, including (but not limited to) profanity, death, violence, sexuality, or drug use. You should be prepared to handle these things with maturity as a student enrolled in a college-level literature course. If you are sensitive to mentions of suicide or sexual abuse, you should reach out to me early in the semester to discuss specific readings and your options.

Academic Integrity and Plagiarism

It is the aim of the faculty at South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense. Students are expected to do their own work on all projects, quizzes, assignments, and papers. Failure to comply with this policy may result in an F for the assignment and/or an F for the course if circumstances warrant.

Plagiarism violations include, but are not limited to, the following:

- Using Artificial Intelligence websites or apps to generate all or part of a paper or other assignment;
- Turning in a paper that has been purchased, borrowed, or downloaded from another writer or from an online site;
- Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
- Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
- Missing in-text citations.

Cheating violations include, but are not limited to, the following:

- Obtaining an examination by stealing or collusion;
- Discovering the content of an examination before it is given;
- Using an unauthorized source of information (notes, textbook, texting, internet, Quizlet, etc.) during an examination, quiz, or homework assignment;
- Entering an office or building to obtain unfair advantage;
- Taking an examination for another;
- Altering grade records;
- Copying another's work during an examination or on a homework assignment;
- Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
- Taking pictures of a test, test answers, or someone else's paper.

Do not attempt to submit an assignment for this course that you also submitted to another course without my express approval. Do not, under any circumstances, turn in another student's work as

your own. Do not, under any circumstances, give your work to anyone else to turn in as their own. Both situations are representative of academic dishonesty and will be treated as such.

There is zero tolerance for academic dishonesty in this course. Plagiarism or academic dishonesty of any kind will automatically result in a 0 for the assignment and can, in many cases, result in getting dropped from the course with an F. Assignments that earn a zero for plagiarism cannot be made-up under any circumstances and will be reported to South Plains College.

Artificial Intelligence Statement & Procedure

I have an ethical responsibility to ensure that all students receive credit for only work that they have originally and ethically produced. Any evidence of AI through detection ratings or faculty review will be subject to further investigation. It is your responsibility as a student to demonstrate that your work is original in order to avoid penalties or plagiarism violations. I encourage all students to keep a comprehensive draft history and track changes in Microsoft Word as a precaution. This is the easiest way to prove authorship and protect your academic integrity as a college student in the age of AI. In certain cases, work containing evidence of AI assistance will require a Zoom conference for an interview and proctored writing sample. These conferences may be recorded and reviewed by at least one other faculty member, and a determination will be made as to whether there is satisfactory evidence of authorship to earn credit. Failure to respond to an instructor request for authorship verification on any assignment will be considered a student's acceptance of the AI penalty per the plagiarism policy.

SPC Tutors

Tutoring is FREE for all currently enrolled students. Make an appointment or drop-in for help at any SPC location or online! Visit the link below to learn more about how to book an appointment, view the tutoring schedule, get to know the tutors, and view tutoring locations.

<http://www.southplainscollege.edu/exploreprograms/artsandsciences/teacheredtutoring.php>

Tutor.com

You also have 180 FREE minutes of tutoring with tutor.com each week, and your hours reset every Monday morning. Log into Blackboard, click on the tutor.com link on the left-hand tool bar and grab a session with a tutor. You can access tutor.com tutors during the following times:

Monday – Thursday: 8pm-8am

6pm Friday – 8am Monday morning

Disclaimer

Because we will use Blackboard to conduct a portion of this class, please note that the materials you may be accessing in chat rooms, bulletin boards, or unofficial web pages are not officially sponsored by South Plains College. The United States Constitution rights of free speech apply to all members of our community regardless of the medium used. We disclaim all liability for data, information or opinions expressed in these forums.

For information regarding Intellectual Exchange, Disabilities, Non-Discrimination, Title IX Pregnancy Accommodations, CARE (Campus Assessment, Response, and Evaluation) Team, and Campus Concealed Carry, use the following link: [Syllabus Statements \(southplainscollege.edu\)](http://southplainscollege.edu).
