

- D. GRADING STANDARDS: Individual assignments have specific grading criteria, but this list outlines the basic grading standards.
- **On topic.** All papers must clearly follow the assigned topic. Paper which are off topic receive no credit (0).
 - **Mechanics.** All assignments should follow the conventions of standard, written English, with emphases on grammar, spelling, punctuation and capitalization
 - **Structure.** All papers should follow basic essay structure with an effective thesis, appropriate topic sentences, specific details and a short conclusion.
 - **Content.** Papers are evaluated on how effectively ideas are communicated.

D. GRADING POLICY: Final course grades will be calculated using the following percentages:

- 5 Essays @ 10% each 50%
- The work book 10%
- The Mid-term exam 10%
- 10 Daily grades @ 1% each 10%
- Final Exam 20%

E. GRADING SCALE:

100-90=A	Superior
89-80=B	Good
79-70=C	Average
69-60=D	Poor
below 60=F	Unacceptable

progress/repeat = PR (The PR grade will reflect satisfactory attendance, class participation, attitude, and effort throughout the semester. Effort in the class is considered to be completion of each assignment and documented use of on-going assistance from the instructor and the Student Assistance Center. Absences cannot exceed the equivalent of one week of class.)

- F. ASSIGNMENTS/MAKE-UP TEST POLICY: All writing assignments must be completed and turned in no later than the assigned due date.
- Major tests should be made up as soon as reasonably possible.
 - Daily grades cannot be made up.
 - Late essays are not accepted. (*LWANA*)

G. STUDENT RESPONSIBILITIES

1. Attend class and be aware of announcements made in class.
2. Inform instructor of late arrival immediately after class.
3. Complete homework early enough to seek help if needed.
4. Be familiar with information in the syllabus, especially attendance, grading, and test policies.
5. Take care of personal needs before and after class.
6. Keep all electronic devices (iPods, cell phones, etc.) in ‘mute’ or ‘off’ mode, and out of sight.
TEXTING DURING CLASS IS ESPECIALLY PROHIBITED.
7. Students are expected to assist in maintaining a classroom environment which is conducive to learning. Inappropriate behavior, including but not limited to any form of distracting or offensive attire or behavior in the classroom shall result in being dropped from the class.
8. All written assignments must clearly follow the assigned topic.

H. ADA STATEMENT: “Students with disabilities, including but not limited to physical, psychiatric or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office early in the semester so that the appropriate arrangements may be made. In

accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Special Services Coordinator. For more information, visit the Special Services Office in Bldg 8, or call 885-3048, ext. 4675.”

<https://myspc.southplainscollege.edu/ICS/Students/FYI/>

III. COURSE OBJECTIVES

By the end of English 1301, the student should have written a minimum of five, 500-word essays that reflect the ability:

- ✓ To understand writing as a process: that is, writing conceived as a connected and interactive process which includes pre-writing, writing and revision;
- ✓ To apply the principles of writing as a process and the analysis of audience and purpose to writing assignments;
- ✓ To write an essay that follows the principles of unity and coherence and that is appropriately developed to prove a thesis by means of narration, description, illustration, definition, process analysis, cause and effect, comparison / contrast, classification and division, argumentation, and / or persuasion;
- ✓ To write an essay which follows the conventions of standard written English, the criteria for standard written English being those described in the current required handbook;
- ✓ To understand and apply basic principles of critical thinking in the development of exposition and argument.

Core Objectives addressed:

- **Communications skills**—to include effective written, oral and visual communication
- **Critical thinking skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.

FALL, 2019

SYLLABUS

DATE	ASSIGNMENT	PAGES
Mon. Aug. 26th	Introduction to the course Workbook Preview Composition Terms	
Wed. Aug. 28th	Description Description essay assignment sheet Syllabus Quiz “Take this Fish and Look at It”	182 online
Mon. Sept. 2nd	Labor day	
Wed. Sept. 4th	The Writing Process English Dept. Essay rubric “Lou’s Place”	ppt 193
Mon. Sept. 9th	The First and Second Steps Topic Sentence Exercise Punctuating Titles	50
Wed. Sept. 11th	The Third Step The Fourth Step Description Essay Due Narration “The Lottery” -Jackson	83 110 203 online
Mon. Sept. 16th	Types of Introductions Common Thesis Errors Topic Sentence Exercise “I Became Her Target”	ppt ppt 643
Wed. Sept. 18th	The Four Steps in Essay Writing - review The Four Bases for evaluating an Essay “Yellow Ribbon”	 144 214
Mon. Sept. 23rd	Narration Essay Due Compare / Contrast Compare / Contrast essay assignment Specific Examples Exercise	 281

Wed. Sept. 25th	CASQ Parts of speech “Mayor of Rust”	ppt ppt 728
Mon. Sept. 30th	Review for the mid-term exam “The Gift of the Magi” – O. Henry	online
Wed. Oct. 2nd	Cause and Effect Process “B24” - Doyle	260 242 online
Mon. Oct. 7th	Definition Topic sentence exercise Division – Classification The Importance of Structure “Barney” - Will Stanton	304 325 online
Wed. Oct. 9th	Hyphenated Words Subject-Verb agreement Mid-term exam review Compare / Contrast Essay Due	ppt 484
Mon. Oct. 14th	Mid-term exam	
Wed. Oct. 16th	Argumentation Importance of the persuasive thesis “The Bet” -Anton Chekov	343 ppt online
Mon. Oct. 21st	Argumentation Fallacies Proofreading practice “Three Passions”	343 ppt 632
Wed. Oct. 23rd	Writing as a Process of Discovery Developing Your Own Writing Style “The Cactus” - O. Henry	Online
Mon. Oct. 28th	Exemplification Parts of speech “The Star” – Arthur C. Clarke	222 ppt Online
Wed. Oct. 30th	Workbook catch up day	
Mon. Nov. 4th	Proofreading Practice Types of Paragraphs Topic sentence exercise “Dad”	 233

Wed. Nov. 6th	Argumentation review Persuasion Essay I due!	
Mon. Nov. 11th	Writing a Summary	375
	Verbs	473
	Proofreading exercise	
Wed. Nov. 13th	Slang, clichés, jargon & idioms	ppt
	Proofreading practice	
	“The Haunted Boy” -Carson McCullers	
Mon. Nov. 18th	More on Structure	
	“The Ones Who Walk Away From Omelas” - Ursula K. Le Guin	
Wed. Nov. 20th	Proofreading Practice	
	Pronouns	500
	“Shame”	636
Mon. Nov. 25th	Persuasion Essay II due!	
	Adjectives and Adverbs	507
Wed. Nov. 27th	Thanksgiving! No classes	
Mon. Dec. 3rd	Writing a Research Paper	413
	Workbook is Due	
Wed. Dec. 5th	Review for the final exam	
	Preview ENGL 1302	
<u>Dec. 9th – 12th</u>	The Final Exam!	<i>TBA</i>

THE WORKBOOK 4.5

All workbook entries *must* follow these guidelines:

- ◆ All entries should be double-spaced, using a 12-point, Times New Roman font with standard 1 inch margins.
- ◆ Each entry should begin with a heading that includes your name and class.
- ◆ Points will be deducted for improper formatting (*max. 10*).
- ◆ Workbook entries must contain a **minimum of 350 words** and a **maximum of 800 words**.

JOURNALS:

- ◆ All journal entries should have a distinct introduction, with the thesis underlined, separate body paragraphs and a short conclusion.
- ◆ All journal entries must follow one of the assigned topics, and submitted in the order they are assigned.
- ◆ Be sure that each entry is numbered correctly.
- ◆ All journal entries must have a heading in the upper left-hand corner:
Fly, Joseph
English 1301-200
November 30th, 2019
- ◆ All journal entries should have a number as a part of the original title.
For example: Journal Entry # 1: My Super Power (*Don't use the topic as the title!*)

GRADING:

You must submit at least 2,000 words to make an 'F.' Anything less than 2,000 words will receive a zero (no credit). Submissions between 2,000 and 3,000 will receive an 'F'.

Workbooks in the 3,000 – 4,000 range will receive a 'D', 4,001- 5,000 = 'C',

5,001 – 6,000 = 'B' and 6,001 – 7,000 = 'A'.

3,000 + = 60 points

4,001 + = 70 points

5,001 + = 80 points

6,001 + = 90 points

7,000 = **100 points!**

JOURNAL TOPICS

1. As a college student, what is the one best thing you can do for yourself?
2. If you were guaranteed completely honest responses to three questions about yourself, what would you want to know, and why?
3. Will your parenting style be similar to, or different from, your parents'?
4. Describe three weird or unusual things that you like.
5. Which book has made the biggest impact on your life? Why?
6. In what ways does travelling for pleasure benefit people?
7. In your experiences, what are the biggest differences between high school and college?
8. What is your least favorite holiday? Why?
9. Should prostitution be legalized? Should adultery be illegal?
10. What is your proudest personal achievement?
11. What are five websites you visit often, and why?
12. Should the federal minimum wage be based on age, number of dependents or kept as a single flat rate?
13. If you have a deep religious faith, what would it take to make you question it? If not, what would it take to make you believe?
14. If money were not an issue, would you be an early adopter of new technology? Why, or why not?
15. When has your life changed as the result of seemingly random influence?
16. Will college change who you are, or cement it?
17. The world is so complex, no one can possibly understand it. Agree or disagree?
18. If the United States were completely destroyed in an unprovoked nuclear attack, would you want to destroy those who attacked us?
19. What do you consider to be a 'perfect' evening?
20. Would you have a healthy, loving pet put to sleep for \$50,000?
21. What do you believe are the chief reasons for students' academic failure in college?
22. The president of your college wants to get rid of spring break. Write a persuasive essay convincing him / her that it would be a bad idea.
23. What do you think are the major causes of divorce?
24. What do you believe are the chief reasons for academic success in college?
25. Honestly, do you believe that television has done more harm than good to most Americans? Should television be banned or restricted?

