

South Plains College: General Course Syllabus

Department: Behavioral Sciences

Discipline: Humanities

Course Number: Humanities 1301

Course Name: Introduction to the Humanities

Credit: 3 Lecture: 3 Lab: 0

This course satisfies a core curriculum requirement?: Yes – Language, Philosophy & Culture

Prerequisites: none

Campuses: All

Textbook: Janaro, R. P., & Altshuler, T. C. (2016). *The Art of being Human: The Humanities as a Technique for Living*. 11th ed. ISBN: 9780134240305 Pearson [inclusive access through VitalSource]

SPC TextBook Syllabus Statement:

TextBook Program: *This course is in the SPC TextBook program, so you do not need to purchase a textbook or access code for this course.*

- **What is TextBook?** The required textbook/digital content for this course is available to you in Blackboard from the first day of class. The charge for the textbook/digital content is the lowest price available from the publisher and bookstore and is included in your tuition.
- **How do I access my TextBook?** Your course material is in your Blackboard course from the first day of class. Access to your course material is provided either by VitalSource or other links inside your Blackboard course. VitalSource (and many publisher's) eBook features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download 100% of the book for offline access.
- **Help with TextBook issues and support:** check with your professor or visit: <https://support.vitalsource.com/hc/en-us/requests/new> (available 24/7 via chat, email, phone, and text)
- **Opting out of TextBook:** Participating in TextBook is not mandatory, and you can choose to opt out. However, by opting out you will lose access to the course textbook/digital content and competitive pricing, and you will need to purchase the required course material on your own. If you drop the class or opt-out before the opt-out deadline, the TextBook fee will be automatically refunded to your SPC account. The opt-out deadline for Fall and Spring is the twelfth class day. The opt-out deadline for shorter terms varies between the second and third class day.

Please consult with your professor before deciding to opt-out.* If you still feel that you should purchase the course textbook/materials on your own, send an **opt-out email to pwells@texasbook.com. Include your first name, last name, student ID number, and the

course you are opting out of. Once you have been opted-out, you will receive a confirmation email. If you need assistance with the process, contact the SPC Bookstore:

Email: pwells@texasbook.com / Phone: 806-716-2097

Email: agamble@texasbook.com / Phone: 806-716-4610

Course Specific Instructions: refer to individual instructor's course information sheet

Course Description: This course is an interdisciplinary, multi-perspective assessment of cultural, political, philosophical, and aesthetic factors critical to the formulation of values and the historical development of the individual and of society.

Course Purpose: This course is an introductory course designed to acquaint students with a broad understanding of how the arts interface with individual and societies. A holistic approach will be utilized to explore ideas of aesthetic and intellectual creation in order to understand the human experience across cultures.

Course Requirements: To maximize the potential to successfully complete this course, the student should attend all class meetings, complete all homework assignments in a timely manner, and complete all examinations including the final exam. Internet courses require the work to be completed in specific time periods.

Course Evaluation: Refer to the instructor's course information sheet for specifics on assignments and testing.

Attendance Policy: Whenever absences become excessive, and in the instructor's opinion, minimum course objectives cannot be met due to absences, the student may be withdrawn from the course. The typical view of excessive absences is when a student misses more than two weeks of the course.

Student Learning Outcomes/Competencies: Students who have successfully completed this course will be expected to:

- Demonstrate awareness of the scope and variety of works in the arts and humanities.
- Articulate how these works express the values of the individual and society within an historical and social context.
- Articulate an informed personal response and critically analyze works in the arts and humanities.
- Demonstrate knowledge and understanding of the influence of literature, philosophy, and the arts on cultural experiences.
- Demonstrate an awareness of the creative process and why humans create.

Core Objectives addressed:

- **Communication skills-** to include effective written, oral and visual communication.
- **Critical thinking skills-** to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information.
- **Social Responsibility-** to include the demonstrated intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities.

- **Personal Responsibility** – to include the ability to connect choices, actions, and consequences to ethical decision-making.

Relevant SPC Policies & Procedures

Attendance Policy: Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment. See Course Information Sheet in individual courses for more information on course attendance policy.

Academic Integrity Policy: It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

- **Cheating:** Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the text- book or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in an office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of what- ever length, as well as to final examinations, to daily reports and to term papers.
- **Plagiarism:** Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identifiable expression of material taken from books, Internet resources, encyclopedias, magazines and other reference works, or from the themes, reports or other writings of a fellow student, is guilty of plagiarism.

See *South Plains College Student Guide* and *South Plains College General Catalog* for more information.

See instructor's course information sheet for more information.

Student Conduct Policy:

- Classroom Conduct: Failure to comply with lawful direction of a classroom teacher relative to maintaining good order is considered misconduct on the part of the student. Repeated violations of disrupting a class may result in the student being dropped from that course.
- See *South Plains College Student Handbook* for full policy covering other areas of conduct including penalties for misconduct and procedures for disciplinary action.

Grade and Academic Discipline Appeals: South Plains College provides two procedures which allow students the opportunity to address grievances of an academic nature.

- Appeal Restrictions: Only final grades or dismissal resulting from academic discipline will be considered. The instructor's teaching ability or expertise will not be considered during the hearing. No grade or disciplinary action can be formally appealed after a period of six (6) months from the date that the student is informed
- Informal Appeal
 - The student should schedule an appointment with the instructor of the course to discuss the final grade or disciplinary action.
 - If the student is still not satisfied, she should schedule an appointment with the appropriate departmental chairperson to discuss the situation. The chairperson may request that the instructor also be present.
 - If the student is still not satisfied, he she should schedule an appointment with the Divisional Dean to discuss the situation. The dean may request that the chairperson also be present.
 - If the student is still not satisfied, he she should be advised of the formal appeal process.
- Formal Appeal: If the student is not satisfied with the results of the informal appeal, s/he should provide the following information, in writing, to the Vice President for Academic Affairs:
 - A request for a formal appeals hearing.
 - A brief statement of what is being appealed.
 - The basis for the appeal.
 - Pertinent facts relating to the appeal.
- The agenda of the appeals hearing will include only those factors documented in the student's appeal request letter. The Vice President for Academic Affairs will determine the date, time and place of the hearing, and notify the student accordingly.
- The Hearing
 - Composition of the appeals committee:
 - Vice President for Academic Affairs will preside over the hearing.
 - Faculty member of the student's choice.
 - Faculty member and student selected by the Vice President for Academic Affairs.
 - President of Student Government Association.
 - Dean of Students.
 - Other persons who should be available at the hearing:
 - The student who requested the hearing.
 - The faculty member involved.
 - Anyone the student or faculty member wishes to be present to substantiate the case.
 - Chairperson and Divisional Dean.
 - Hearing procedure:
 - The committee will hear the student's appeal during which the parties to the controversy and such representatives as desired will present all facts relating to the case. By majority vote, the committee will decide to sustain, amend or reverse the previous decision.
 - The decision of the committee is final and completes the academic appeals procedure.

See *South Plains College Student Guide*.

Diversity Statement: In this class, the teacher will establish and support an environment that values and nurtures individual and group difference and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

Disabilities Statement: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Lubbock Centers (located at the Lubbock Downtown Center) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

Non-Discrimination Statement: South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

Title IX Pregnancy Accommodations Statement: If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Health and Wellness Center. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Health and Wellness Center at 806-716-2529 or email dburleson@southplainscollege.edu for assistance.

Campus Concealed Carry Statement: Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at: <http://www.southplainscollege.edu/campuscarry.php>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

COVID-19 Statement

If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or test for COVID-19.

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Please also notify DeEtte Edens, BSN, RN, Associate Director of Health & Wellness, at dedens@southplainscollege.edu or 806-716-2376. Proof of a positive test is required. A home test is sufficient, but students must submit a photo of the positive result.

The date of test must be written on the test result and an ID included in the photo. If tested elsewhere (clinic, pharmacy, etc.), please submit a copy of the doctor's note or email notification. Results may be emailed to DeEtte Edens, BSN, RN at dedens@southplainscollege.edu.

A student is clear to return to class without further assessment from DeEtte Edens, BSN, RN if they have completed the 5-day isolation period, symptoms have improved, and they are without fever for 24 hours without the use of fever-reducing medication.

Students must communicate with DeEtte Edens, BSN, RN prior to their return date if still symptomatic at the end of the 5-day isolation.

Introduction to the Humanities – Course Information

Instructor's Information: Serena Mangano, M.A., M.A., M.Ed., Ph.D.

Course Information: HUMA 1301-151, and HUMA 1301-601, Summer II 2023

Modality: Online (HUMA 1301-151) and In Person (HUMA 1301-601)

Office Hours (In Person and Online – Link on Blackboard):

- Monday to Thursday: 2:00 pm – 4:00 pm
- By Appointment

Office Location: Lubbock Downtown Center, Room 2004

Email Address: smangano@southplainscollege.edu

Phone: (806)716-4668

Course Websites: Blackboard (<https://southplainscollege.blackboard.com/>)

In-Person Class (HUMA 1301-601) Times: Monday to Thursday, 12:00 pm – 1:55 pm

Class Location: Lubbock Downtown Center, Room 2006

Course Website: Blackboard (<https://southplainscollege.blackboard.com/>)

Textbook: Janaro, R. P., & Altshuler, T. C. (2016). *The Art of being Human: The Humanities as a Technique for Living*. 11th ed. ISBN: 9780134240305 Pearson – REVEL Access Card

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- **Help with TexBook issues and support:** check with your professor or visit: <https://support.vitalsource.com/hc/en-us/requests/new> (available 24/7 via chat, email, phone, and text)
- **Opting out of TexBook:** Participating in TexBook is not mandatory, and you can choose to opt out. However, by opting out you will lose access to the course textbook/digital content and competitive pricing, and you will need to purchase the required course material on your own. If you drop the class or opt-out before the opt-out deadline, the TexBook fee will be automatically refunded to your SPC account. The opt-out deadline for Fall and Spring is the twelfth class day. The opt-out deadline for shorter terms varies between the second and third class day.

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Email: pwells@texasbook.com / **Phone:** 806-716-2097
Email: agamble@texasbook.com / **Phone:** 806-716-4610

Grading Policy and Method of Evaluation: It is possible to earn up to 500 points in this course, as follows:

	Points	%
Syllabus and Blackboard Contract	2.5	0.50%
Introductions on Blackboard	2.5	0.50%
Weekly Assignments	225	45.00%
Exams	225	45.00%
Attendance and Participation	45	9.00%
Total	500	100.00%

Final Grades will be determined by calculating the total amount of points earned by you this semester. These points are percentages of the scores in the previous chart.

- A = 90% of 500, meaning you earn between 450 and 500 points
- B = 80% of 500, meaning you earn between 400 and 449 points
- C = 70% of 500, meaning you earn between 350 and 399 points
- D = 60% of 500, meaning you earn between 300 and 349 points
- F = less than 60% of 500, meaning you earn between 0 and 299 points

Syllabus and Blackboard Contract: It is worth 2.5 points, and is meant to encourage your careful reading and knowledge of the syllabus and Blackboard.

Introductions on Blackboard: Yes, you read it correctly! In this assignment, each student will introduce themselves to the class and me.

Weekly Assignments: They are worth 225 points. There is one prompt for each chapter covered in the course. Each of you will respond to the prompt to earn up to 15 points. You will need to adhere to the weekly assignments policies available on Blackboard. You can agree, disagree, use any material from textbook, internet, readings, personal experiences, etc., and I only ask all of you to be respectful, polite, and professional in your writing. Weekly assignments are available for seven days until their due date. Once the due date has passed, weekly assignments are no longer visible. Assignments that do not satisfy the length requirements and/or that are marked for plagiarism and do not have proper citations, will receive point deductions, as follows:

LENGTH							
Words	250 (+)	230-249	210-229	190-209	170-189	150-169	130-159
Points	15	14	13	12	11	10	9
Words	110-129	90-109	70-89	50-69	30-49	20-39	< 19
Points	8	7	6	5	4	3	0

PLAGIARISM – Unless you have proper citations										
Overall % Match	0-10	11-20	21-30	31-40	41-50	51-60	61-70	71-80	81-90	91-100
Points	15	13	11	9	7.5	7	5	3	1	0

General Policies for Weekly Assignments:

- Profanities, disrespectful attitudes, and any behavior that is not acceptable will result in a zero (0) for that assignment.
- Make sure you write a meaningful contribution that is of the required length.
- Write your assignment in a word document, and upload it to Blackboard using the "Browse Local Files" button. Assignments written and/or submitted in any other form will receive a zero (0).
- Anonymous grading is enabled to avoid any type of bias from the grader. Do not add any information about your identity, neither in the file name, nor in the actual document. Doing so will result in a zero (0) for that assignment.

Exams: They are worth 225 points. Throughout the semester you will take 5 (five) non-cumulative exams on Blackboard. Exams may contain multiple choice and true/false questions, and short answers. Exams open 48 hours before they are due, allow 2 attempts, and I will keep the highest score. You have up to 90 minutes to take the exams. See Class Schedule on Blackboard for exam due dates and contents.

Academic Integrity: As stated in your college catalog, "Offering the work of another as one's own, without proper acknowledgement, is plagiarism..." Students found guilty of plagiarism could fail or receive a zero on the work in question for the first offense and could be dropped from the course should a second offense occur. Cutting and pasting information directly from websites without citing your source also constitutes plagiarism. **I will check your paper**

and assignments for plagiarism if I suspect it has occurred. If I determine that you are cheating on any phase of your course work, I will take action that could include giving you a “zero” on the course work or even possible dismissal from the course. Check out the following resources for more information on plagiarism and how to avoid it:

<http://www3.southplainscollege.edu/plagiarism/> or <http://tlt.its.psu.edu/plagiarism/tutorial>.

Attendance and Participation:

- **In-person classes:** Attendance to in-person classes is expected and taken at the beginning of each class. You are not to come to class late or leave class before it is dismissed. Being late 10 or more minutes, and/or leaving class 10 or more minutes earlier, will count as absence. If you have an emergency, please see me as soon as possible, and document your reason for arriving late/leaving early within 5 working days from the date when that occurred. Otherwise, you will be counted absent. Participation includes, but is not limited to, answering questions from your instructor and classmates, and actively taking part in group discussions. You are allowed up to 3 (three) unexcused absences. At the fourth, you will be asked to drop the class, regardless of your performance in class and/or on assignments. No exceptions.
- **Online classes:** Attendance to online classes equals submission of assignments by their due date. I will check how often you log in to our course. If you do not login for 10 days consecutively and you cannot document your reasons in writing, you will be asked to drop the class, regardless of your performance on assignments. No exceptions. To earn attendance and participation points, students taking online classes are required to come to my office hours (see above for times and location) no less than three times during the semester. In those meetings, you will be asked to summarize what you have learned in the course up to that date.

Artificial Intelligence (AI) Resources: There are now websites that will generate semi-unique material that somewhat resembles original material. Since technology is available to create this content, technology is also available to detect this content. Make no mistake, this is plagiarism. I am not asking AI to write a paper, I am asking you, the student, to create this content. If you submit work that is not your own, original material, it will be considered plagiarism and receive a grade of zero. The incident will also be detailed to the Dean of Students for disciplinary actions.

Late Work and Missed Work: The work is due on the dates assigned and late submissions will not be accepted, unless you have valid and verifiable documentation presented within 5 working days from the date. Documentation provided later will not be accepted. It is your responsibility to inform me of emergencies and provide me with the needed documentation. Please remember that in college you cannot wait until the end of the semester to do the work.

For the **Schedule**, please see Blackboard (<https://southplainscollege.blackboard.com/>).

CLASSROOM POLICIES:

Respect for Your Professor and Your Classmates: All students will maintain and expect respect for professor's and fellow classmates' personal beliefs, values, morals and life situations. Inensitivity concerning race, language/accent, religion, gender, sexual orientation, mental/physical disability, psychological disorders, age, or socio-economic status (family situation), etc. will not be tolerated and will have consequences on the student's academic standing.

Proper Manners: Please be mindful of the required netiquette to interact online with your classmates and with me. When you email me, you will use proper salutation (Dr. Mangano, not Miss, Mrs., Serena, or anything that is unprofessional), greetings, and the necessary formal register that is appropriate for communications with your professors. If you fail to do that, I will ask you to properly reword your emails before I will answer to you. This is college, and it is important that you learn to be professional in all your interactions. Inappropriate and rude behaviors will be reported to the Office of Student Conduct and will have serious consequences on your grades.

When you email me, please include your full name and the course you are taking, so that I can more readily understand your situation. Please only use your SPC email address for institutional communications.

I will email you back as soon as possible, but please allow 24 hours for my response. If you email me during the weekend, I will likely reply by next working day.

Grading Timeframe: I will grade your assignments as promptly as I can, but please allow up to two (2) weeks after the due date to see your points updated in the Blackboard gradebook.

General Behavior: "Failure to comply with lawful directions of a classroom teacher relative to maintaining good order is considered misconduct on the part of the student. Repeated violations of disrupting a class will result in the student being dropped from the course." (See Student Guide)

DISCLAIMER:

Sensitive Nature of Humanities and Behavioral Science Courses

Given the dynamics of individual, relational, familial, societal, and cultural development and issues, behavioral studies courses address many sensitive issues; this course is no exception. Lifespan and relational issues occur in the context of sexual, racial/ethnic, political, religious/spiritual, economic/social class, and disability/challenge concerns. The discussion of such issues will increase the student's knowledge of developmental conditions in the modern world, but the information can be emotionally charged. It is also likely that the student will be exposed to diverse viewpoints; some viewpoints might differ from the student's personal views. If a student chooses to remain in class, then they will be expected to respect the diverse viewpoints represented in course material, as well as the viewpoints of their classmates. If the student is easily offended by discussion of such issues, then should consider whether to remain enrolled in the course.

Revelation of Personal Information

This course addresses topics that are personal in nature. Students are encouraged to participate in class discussion/presentations but are not required to share personal information with classmates. It is recommended that students use discretion in self-disclosure with classmates and the instructor. While it is expected that fellow classmates will be respectful and not disclose information that is shared in class, the instructor cannot guarantee confidentiality of information. Thus, students are responsible for the information that they share and should not share information they do not want others to know.