

## South Plains College: General Course Syllabus

**Department:** Behavioral Sciences

**Discipline:** Humanities

**Course Number:** Humanities 1301

**Course Name:** Introduction to the Humanities **Credit:** 3 Lecture

**This course satisfies a core curriculum requirement:** Yes – Language, Philosophy & Culture

**Prerequisites:** none

**Campuses:** All

**Textbooks:** The Art of Being Human: The Humanities as a Technique for Living by Richard Janaro & Thelma Altshuler, 11th ed. ISBN: 9780134240305 Pearson (This is for an online ebook version called Revel). See instructor's Course Information Sheet for Inclusive Access.

**Course Specific Instructions:** refer to individual instructor's Course Information Sheet.

**Course Description:** This course is an interdisciplinary, multi-perspective assessment of cultural, political, philosophical, and aesthetic factors critical to the formulation of values and the historical development of the individual and of society.

**Course Purpose:** This course is an introductory course designed to acquaint students with a broad understanding of how the arts interface with individual and societies. A holistic approach will be utilized to explore ideas of aesthetic and intellectual creation in order to understand the human experience across cultures.

**Course Requirements:** To maximize the potential to successfully complete this course, the student should attend all class meetings, complete all homework assignments in a timely manner, and complete all examinations including the final exam. Internet courses require the work to be completed in specific time periods.

**Course Evaluation:** Refer to the instructor's course information sheet for specifics on assignments and testing.

**Attendance Policy:** Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

See instructor's Course Information Sheet for additions to the attendance policy.

**Disability Services Policy:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness Center 806-716-2577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-716-2529.

See South Plains College General Catalog, <http://catalog.southplainscollege.edu/>.

**Disabilities Statement:** Any students who, because of a disability, may require special arrangements in order to meet the course requirements should contact the instructor as soon as possible to make and necessary arrangements. Students must present appropriate verification from the SPC Disability Service Office during the instructor's office hours. Please note that instructors are not allowed to provide classroom accommodations until appropriate verification from the SPC Disability Service Office has been provided. For more information, you may contact the Disability Services Office (located in the Health & Wellness Center) at 806-716-2529 or visit <http://www.southplainscollege.edu/health/disabilityservices.php>.

### **Diversity Statement**

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

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Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

## **Non-Discrimination Statement**

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

## **Title IX Pregnancy Accommodations Statement**

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Director of Health and Wellness at 806-716-2362 or email [cqilster@southplainscollege.edu](mailto:cqilster@southplainscollege.edu) for assistance.

## **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at: <http://www.southplainscollege.edu/campuscarry.php>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

**Academic Integrity Policy:** It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

- **Cheating:** Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the text- book or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in an office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of what- ever length, as well as to final examinations, to daily reports and to term papers.
- **Plagiarism:** Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identifiable expression of material taken from books, Internet resources, encyclopedias, magazines and other reference works, or from the themes, reports or other writings of a fellow student, is guilty of plagiarism.

See South Plains College General Catalog, <http://catalog.southplainscollege.edu/> and South Plains College Student Guide <http://catalog.southplainscollege.edu/mime/media/view/53/1585/2020-21StudentGuide.pdf>.

See instructor's Course Information Sheet for more information.

#### **Student Conduct Policy:**

- Classroom Conduct: Failure to comply with lawful direction of a classroom teacher relative to maintaining good order is considered misconduct on the part of the student. Repeated violations of disrupting a class may result in the student being dropped from that course.
- See *South Plains College Student Guide 2015-2016*, pages 13 through 18 for full policy covering other areas of conduct including penalties for misconduct and procedures for disciplinary action.

**Grade and Academic Discipline Appeals:** South Plains College provides two procedures which allow students the opportunity to address grievances of an academic nature.

- Appeal Restrictions: Only final grades or dismissal resulting from academic discipline will be considered. The instructor's teaching ability or expertise will not be considered during the hearing. No grade or disciplinary action can be formally appealed after a period of six (6) months from the date that the student is informed.

- **Informal Appeal**

1. The student should schedule an appointment with the instructor of the course to discuss the final grade or disciplinary action.
2. If the student is still not satisfied, she should schedule an appointment with the appropriate departmental chairperson to discuss the situation. The chairperson may request that the instructor also be present.
3. If the student is still not satisfied, he she should schedule an appointment with the Divisional Dean to discuss the situation. The dean may request that the chairperson also be present.
4. If the student is still not satisfied, he she should be advised of the formal appeal process.

- **Formal Appeal:** If the student is not satisfied with the results of the informal appeal, s/he should provide the following information, in writing, to the Vice President for Academic Affairs:

1. A request for a formal appeals hearing.
2. A brief statement of what is being appealed.
3. The basis for the appeal.
4. Pertinent facts relating to the appeal.

The agenda of the appeals hearing will include only those factors documented in the student's appeal request letter. The Vice President for Academic Affairs will determine the date, time and place of the hearing, and notify the student accordingly.

The Hearing o Composition of the appeals committee:

- Vice President for Academic Affairs will preside over the hearing.
- Faculty member of the student's choice.
- Faculty member and student selected by the Vice President for Academic Affairs.
- President of Student Government Association.
- Dean of Students.

Other persons who should be available at the hearing:

- The student who requested the hearing.
- The faculty member involved.
- Anyone the student or faculty member wishes to be present to substantiate the case.
- Chairperson and Divisional Dean.

Hearing procedure: The committee will hear the student's appeal during which the parties to the controversy and such representatives as desired will present all facts relating to the case. By majority vote, the committee will decide to sustain, amend or reverse the previous decision.

The decision of the committee is final and completes the academic appeals procedure.

See South Plains College Student Guide

<http://catalog.southplainscollege.edu/mime/media/view/53/1585/2020-21StudentGuide.pdf>

**Student Learning Outcomes/Competencies:** Students who have successfully completed this course will be expected to:

- Demonstrate awareness of the scope and variety of works in the arts and humanities.
- Articulate how these works express the values of the individual and society within an historical and social context.
- Articulate an informed personal response and critically analyze works in the arts and humanities.
- Demonstrate knowledge and understanding of the influence of literature, philosophy, and the arts on cultural experiences.

- Demonstrate an awareness of the creative process and why humans create. ACGM Approval Number: 24.0103.51 12

**Core Objectives addressed:**

- **Communication skills**- to include effective written, oral and visual communication.
- **Critical thinking skills**- to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information.
- **Social Responsibility**- to include the demonstrated intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities.
- **Personal Responsibility** – to include the ability to connect choices, actions, and consequences to ethical decision-making.

**COVID19 Statement - Effective May 18, 2021:** Although face coverings will not be required at any location on any South Plains College campus or classroom, all faculty, staff, and students may continue to wear a mask *voluntarily*.

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## Introduction to the Humanities – Course Information

**Instructor's Course Information:** Serena Mangano, MA

**Course Information:** HUMA 1301-152, Summer II 2021

**Class Time:** Online

**Office Hours:** Monday to Friday, 9:30 AM - 1 PM, online (link available on Blackboard) and/or in person, and by appointment

**Office:** Reese Center, Building 4, Room 405B

**Phone:** (806)716-4668

**Email Address:** [smangano@southplainscollege.edu](mailto:smangano@southplainscollege.edu)

**Course Websites:** Blackboard ([southplainscollege.blackboard.com](https://southplainscollege.blackboard.com))

**Textbook:** The Art of Being Human: The Humanities as a Technique for Living by Richard Janaro & Thelma Altshuler, 11<sup>th</sup> ed. ISBN: 9780134240305, Pearson– REVEL Access Card

### SPC Inclusive Access Syllabus Statement

- **Textbook:** The textbook and resources for this course are available in digital format through the Inclusive Access textbook program at South Plains College. That means the e-book edition of the textbook and/or all required resources are provided to students through Blackboard from the first day of class. The fee for the e-book/resources is the lowest price available from the publisher and bookstore and is included in the student tuition/fee payment. Therefore, students do not have to purchase a separate textbook or access card for this course.
- **E-book features:** Access to a cloud-based e-reader is provided by RedShelf via Blackboard. RedShelf e-book features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download up to 20% of the book for offline access. Visit <https://solve.redshelf.com/hc/en-us/requests/new> for e-book issues and support.
- **Opting out of Inclusive Access:** As long as they meet the opt-out deadline, students may choose not to participate in the Inclusive Access program if they have a textbook from another source. Students should check with the instructor for advice before deciding to opt out because Inclusive Access is the cheapest option for most students. Students should also find out whether course work is required in an online platform like *Mindtap* or *Connect*. If so, students who opt out would be required to purchase access to that platform in addition to acquiring the e-book on their own. To opt out of the Inclusive Access e-book/resources, students need to email

[tfewell4texasbookcompany@gmail.com](mailto:tfewell4texasbookcompany@gmail.com) before the census date. Students must include their first name, last name, student ID number, and the course they are opting out of in the email. Once students have been opted out of Inclusive Access, they will receive a confirmation email. Students who need assistance to opt out should contact the SPC Bookstore. *The Inclusive Access fee will be refunded to students who opt out before the census date for their term of enrollment. The census date for fall and spring is the twelfth class day. The census date for shorter terms varies between the second and third class day.*

**Virtual Classroom Policies:**

- **Respect for Fellow Students:** All students will maintain respect for fellow classmates’ personal beliefs, values, morals and life situations. Insensitivity concerning race, religion, sex/gender, sexual orientation, mental/physical disability, psychological disorders, age, or socio-economic status (family situation) will not be tolerated.
- **Disruptive Behavior:** “Failure to comply with lawful directions of a classroom teacher relative to maintaining good order is considered misconduct on the part of the student. Repeated violations of disrupting a class will result in the student being dropped from the course.” (See Student Guide)

**Late Work and Missed Work:** The work is due on the dates assigned. **Once the due date has passed, you can no longer access the assignments.** You cannot wait till the end of the semester to do the work, especially during Summer courses: simply, there is no time to catch up with missed work.

**Attendance:** I will check that you submit your work in time, and will reach out to you if I have concerns about your academic efforts. How you pace yourself in an online course depends primarily on your own personal and professional schedule, all I ask is that you respect the deadlines given. I will not dictate rules; I will, however, give my piece of advice in the introductory video lecture.

**Course Policies:**

**Grading Policy and Method of Evaluation:** It is possible to earn up to 550 points in this course, as follows:

<b>Assessments</b>	<b>Possible Points</b>
Introduction post/video	5
Syllabus and Blackboard Quiz	15
Exams	225
Discussions	225
“Take Away”	30
	<b>500</b>
EXTRA POINTS: Movie Review	45
EXTRA POINTS: Course Evaluations	5

Final Grades will be determined by calculating the total amount of points earned by you this

semester. These points are percentages of the scores in the previous chart.

A = 90% of 500, meaning you earn between 450 and 500 points

B = 80% of 500, meaning you earn between 400 and 449 points

C = 70% of 500, meaning you earn between 350 and 399 points

D = 60% of 500, meaning you earn between 300 and 349 points

F = less than 60% of 500, meaning you earn between 0 and 299 points

If you choose to do the extra point activities (movie review and course evaluations), you may earn up to 50 extra points. **Your final grade**, of course, is still going to be **calculated out of 500 points**.

If you choose not to do the extra point activities, you will not be penalized in any way.

**Introduction post/video:** I will post a brief video so I can introduce myself to you, and I would like you to do the same! Please say who you are, what you study, what you do in your free time, what your goals are, what makes you unique, and/or anything else you want to share. Since we are not meeting in person, this is a way to get to know each other a little. If you prefer, you can write about yourself rather than posting a video. You will turn in this assignment on Blackboard.

**Syllabus and Blackboard Quiz:** Being familiar with the course policies and expectations and with Blackboard is necessary to navigate the semester without issues or surprises. This is especially true during short semesters. And this is why you have this quiz and can earn points by answering correctly its multiple choice and/or true/false questions. The questions relative to the Blackboard section are after the tentative schedule of the present syllabus.

**Exams:** They are worth 225 points. Throughout the semester you will take 5 (five) exams on Blackboard. Exams may contain multiple choice and true/false questions. Exams open 48 hours before they are due, allow 2 attempts, and I will record your highest grade. You have up to 90 minutes to take each exam. See Class Schedule below for exam due dates and contents.

**Discussions:** There is one prompt for each chapter covered in the course. Each of you will respond to the prompt (initial post) to earn 7.5 points, and to one of your classmates' posts to earn 7.5 more points. You will need to adhere to the discussion posts policies available on Blackboard. You can agree, disagree, use any material from textbook, internet, readings, personal experiences, etc., and I only ask all of you to be respectful and polite to each other. Discussions are available from the first day of class until their due date.

**"Take Away":** This activity asks you to reflect on what you take away from each chapter covered in the course. Its goal is to force you to evaluate what you have learned, how you can relate to it, what meaning it has for you, how you can apply that knowledge, etc. While this is a graded assignment, it is also a very much needed moment of reflection.

**Extra Credit – Movie Review:** This is worth 45 points. See the tentative schedule for the due date. If your review is late, it will have 10% deducted per day that it is late. You will review ONE of these two movies: Soul (2020), or The Pursuit of Happyness (2006). The evaluation rubric is available on Blackboard. You can turn your paper in earlier, but the due date is a firm deadline to allow me to read and evaluate your work before grades are due. You will turn in your review on Blackboard.

**Extra Credit – Course Evaluations:** They will be available towards the end of the semester and will be taken on Blackboard. Your honest evaluation and feedback are helpful to both South Plains College and me to improve students' learning experience, identify strong and weak areas, and hear your opinion.

**Academic Integrity:** As stated in your college catalog, "Offering the work of another as one's own, without proper acknowledgement, is plagiarism..." Students found guilty of plagiarism could fail or receive a zero on the work in question for the first offense and could be dropped from the course should a second offense occur. Cutting and pasting information directly from websites without citing your source also constitutes plagiarism.

**I will check your work for plagiarism if I suspect it has occurred.** If I determine that you are cheating on any phase of your course work, I will take action that could include giving you a "zero" on the course work or even possible dismissal from the course. Check out the following resources for more information on plagiarism and how to avoid it:

[http://www.southplainscollege.edu/exploreprograms/artsandsciences/english/Plagiarism\\_Workshop2.pdf](http://www.southplainscollege.edu/exploreprograms/artsandsciences/english/Plagiarism_Workshop2.pdf) or <https://www.academicintegrity.psu.edu/plagiarism>.

**About Communications and Emails:** I will communicate with you with Announcements sent through Blackboard. You can read them in two ways: on Blackboard itself, and in your SPC mail inbox. It is important that you check your SPC mail inbox at least once every day. *When you need to communicate with me, please use your SPC email address.* Also, please be respectful and professional, i.e., use proper email etiquette. You can read about how to email your professors at this link: <https://academicpositions.com/career-advice/how-to-email-a-professor>. I will reply to your mails within one business day, so, if you email me during the weekend, it will probably be Monday before I write you back.

**Final Note:** If you have questions, please check the syllabus first. Chances are, you will find the answer you need. If you, after checking the syllabus, still need clarifications, then let me know. You will find that the more independent you are as you navigate college, the better. This note aims at making you proactive in your approach to learning.

### Tentative schedule

I will inform you of any changes that may become necessary:

WEEK	DATE		VIDEO LECTURES POSTED BY...	WHAT IS DUE?
				(PS: All assignments are due <b>by 11:59 pm</b> of the due date)
Week 1	July 7	Wednesday	My Introduction, Syllabus, & Course	
	July 8	Thursday		Syllabus & Blackboard Quiz
	July 9	Friday	Chs. 1-3	Introduction post/video
	July 10	Saturday		
	July 11	Sunday		
	July 12	Monday		
	July 13	Tuesday		
Week 2	July 14	Wednesday	Chs. 4-6	Discussions Chs. 1-3
	July 15	Thursday		Exam 1, Chs. 1-3
	July 16	Friday		
	July 17	Saturday		
	July 18	Sunday		
	July 19	Monday		Discussion Chs. 4-6
	July 20	Tuesday		Exam 2, Chs. 4-6
Week 3	July 21	Wednesday	Chs. 7, 8, 10	
	July 22	Thursday		
	July 23	Friday		
	July 24	Saturday		
	July 25	Sunday		
	July 26	Monday		Discussions Chs. 7, 8, 10
	July 27	Tuesday		Exam 3, Chs. 7, 8, 10
Week 4	July 28	Wednesday	Chs. 11-13	
	July 29	Thursday		
	July 30	Friday		
	July 31	Saturday		OPTIONAL Extra credit - Movie Review
	August 1	Sunday		
	August 2	Monday		Discussions Chs. 11-13
	August 3	Tuesday		Exam 4, Chs. 11-13
Week 5	August 4	Wednesday	Chs. 14-16	
	August 5	Thursday		
	August 6	Friday		
	August 7	Saturday		
	August 8	Sunday		
	August 9	Monday		Discussions Chs. 14-16
	August 10	Tuesday		Exam 5, Chs. 14-16

## **Syllabus and Blackboard Quiz – Blackboard Section**

**Write the correct answer.**

Example 1: Q - Where can I find the Syllabus? A - Blackboard menu - "Syllabus".

Example 2: Q - Where can I find the Exam Reviews? A - Blackboard menu - "Exams + Exam Reviews" - "Exam Reviews".

→ HINT: ALWAYS START YOUR ANSWERS WITH "BLACKBOARD MENU"!

- 1) How do I access the class video lectures?
- 2) How do I find the discussions?
- 3) How do I submit my discussions?
- 4) How do I submit my movie review for extra credits?
- 5) In what two ways do I receive the class announcements?
- 6) Where are the exams?
- 7) Where can I find the textbook?
- 8) Where do I find the excel file to calculate my grade?
- 9) Where do I find the power points?
- 10) Where do I see my grade?