

South Plains College Adjunct Update

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Summer 2021

Dual Credit Overview

What is Dual Credit? A system under which an eligible high school student enrolls in college course(s) and receives credit for the course(s) from both the college and the high school.

What courses are eligible?

- 1) Those in the core curriculum of the public institution of higher education providing the credit;
- 2) a career and technical education course; or
- 3) a foreign language course.

*No developmental education or remedial courses can be offered for dual credit.

Dual Credit Overview (cont.)

Exception -

An Early College Program Course...

- Any college course for dual credit offered as part of an early college program must be a core curriculum course of the public institution of higher education providing the credit, a career and technical education course, a foreign language course, or course that satisfies specific degree plan requirements leading to the completion of a Board approved certificate, AA, AS, AAS degree program, or FOS.

Dual Credit Eligibility

Student Eligibility –

Demonstration of college readiness via TSIA or through an exemption.

- ACT
- SAT
- Algebra II STARR EOC
- English III STAAR EOC

Other option – use a waiver to satisfy dual credit eligibility requirements (not college readiness)

- English II STAAR EOC
- Algebra I STAAR EOC (plus passing grade in Algebra II course)
- PSAT/NMSQT

Not required for dual credit courses contained in a Workforce Education Level 1 Certificate.

Covid-19-related TSI Changes

Dual Credit Eligibility (cont.)

TSI Exemption Scores							
STAAR EOC	SAT		ACT			TSI	
Administered on March 5, 2016 or after							
English III	4000	EBRW	480	English	19	Reading	351
Algebra II	4000	Math	530	Math	19	Math	350
				Composite	23	Writing	340 + 4 Essay -or- 310 MC+5 Essay +4 ABE

TSI 2.0	
Math	950 -or- 910 + 6 Diagnostic
ELAR (Reading & Writing)	945 + 5 Essay -or- 910 + 5 Essay + 5 Diagnostic

Covid-19 TSI Exemption

COVID-19 College Readiness Exemption

Beginning the summer of 2020 and continuing through the 2021-2022 academic year, South Plains College will exempt dual credit students who cannot produce TSI, ACT, SAT or STAAR scores, from their college-readiness requirements for the next academic year, based on TAC 4.54(b).

High School students who want to use this exemption, must provide documentation (an unofficial transcript) to the Dual Credit Office that confirms a current high school GPA of 80 or above. For students who are incoming 9th graders, similar documentation must be provided to confirm that a student completed 8th grade with a final GPA of 80 or above.

Additionally, the following must be met to enroll in dual credit Math or English coursework -

For dual credit Math courses - a student must have an overall high school GPA of 80 or above, have successfully completed Algebra II at the high school level with a "C" or better, and have the approval of a high school counselor.

For dual credit English courses - a student must have an overall high school GPA of 80 or above, have successfully completed English II at the high school level with a "C" or better, and have the approval of a high school counselor.

If you have questions, please contact Ryan Fitzgerald at rfitzgerald@southplainscollege.edu.

Dual Credit – Instructional Requirements

Curriculum

- The college must ensure that a dual credit course and the corresponding course offered at the main campus of the college are equivalent with respect to curriculum, materials, instruction, and method/rigor of student evaluation.

Faculty

- Faculty must meet the same standards and approval procedures used by the college to select faculty responsible for teaching the same courses at the main campus of the college.
- The college shall supervise and evaluate instructors of dual credit courses using the same procedures used for faculty at the main campus of the college.

Accreditation

- “Off campus site”
- Site visits & evaluation
- “The academic rigor of such coursework matches the quality of other institutional coursework, regardless of location or mode of delivery.”

Dual Credit – Credentialing

Who is eligible to teach?

Academic Transfer – Master’s degree with at least 18 graduate hours in the teaching discipline.

Career and Technical Education – Either a bachelor’s degree in the teaching discipline or an associate’s degree with demonstrated competencies in the discipline.

Adjunct Expectations

- Attend at least **one** department meeting per year;
- Submit course **syllabi** each semester;
- Verify **class rosters** each semester when notified by the Registrar;
- Submit final course **grades** by the deadline set by the Admissions and Records Office each semester;
- Submit an SPC **grade book** to the Admissions and Records Office at the end of each semester;
- Provide **instruction** consistent with departmental objectives and expectations;
- Adhere to SPC and departmental policies regarding **grading, textbooks, evaluations, and curriculum**;
- Check **SPC email** on a regular basis to stay apprised of information from SPC.

Course Syllabi

- Course syllabus must include all mandatory syllabus statements that apply to dual credit students:
 - Diversity Statement, Disabilities Statement, Non-Discrimination Statement, Title IX Statement, TexBook Statement
- Course syllabi must be submitted electronically to both the department secretary and to Kasey Reyes in Dual Credit Office.
- Submission deadline is **Friday, August 27th**
- Include course & section numbers, title, and correct dates.

SPC Curriculum Vitae (CV)

- New instructors need to submit a completed CV form to their department's secretary and Kasey Reyes.
- Returning instructors are encouraged to update their CV as changes occur.
- Vitae will be posted on the SPC website along with course syllabi.
- Vitae needs to be submitted by **August 27th** .

Class Rosters

- Verify your class rosters before the 12th class day.
 - Students can't be enrolled after the 12th class day - **September 15th**.
 - Certification Instructions will be emailed to you from the Registrar.
 - New Changes for Fall 2021: “Certify” button, select “Never Attended”
-
- Submission of official class rosters will be open from September 16th to 20th. Submission must be received by the deadline of September 20th at 10:00 am.

New Roster Verification Screen

PSYC-2301-001: General Psychology

2021 Fall Semester
Levelland Campus

M/W 9:30 AM - 10:45 AM
8/30/2021 - 12/16/2021
Administration Building, 155 Lecture

8/30/2021 - 12/16/2021
Online Lecture

Seats Available 25 of 30

[Deadline Dates](#)

Waitlisted 0

Roster Attendance **Census** Grading Books Permissions Waitlist

Fall 21 08/15/21

Certify

Student Name ^	Student ID ⇅	Never Attended ⇅	Last Date of Attendance ⇅	Class Level ⇅	Credits	
 Christian R. Ford		<input type="checkbox"/>	<input type="text" value="M/d/yyyy"/>	Freshman	3	
 Dalton D. Frazier		<input type="checkbox"/>	<input type="text" value="M/d/yyyy"/>	Freshman	3	
 Daisy I. Garcia		<input type="checkbox"/>	<input type="text" value="M/d/yyyy"/>	Sophomore	3	

Final Grades

- Instructions from Registrar will be sent to your SPC email address.
- Grades must be submitted through Colleague Self-Service by the deadline.
- Each student must have both a letter and a numeric grade assigned to them. You will only enter a numeric grade on Self-Service – include both the letter & numerical grade in your final gradebook.

Grade Books

- Grade books must be submitted along with letter grade submissions to the Registrar's office. Email your final grade books to registrar@southplainscollege.edu.
- Make sure to include course prefix-number-section-term in the subject line (**HIST-1301-001-2019FA**).
- Grade Change Forms must be completed within 6 months.

Departmental Procedures

During the upcoming breakout sessions -

- Department Chairs will discuss their expectations with department adjuncts.
- Department Chairs will discuss assessment process and requirements with your department.

- Remember - your course must mirror the SPC course.
- Dual credit courses are expected to be conducted with the same rigor as classes on college campus.

Course Evaluations

- Dual Credit instructors are evaluated annually.
- Students must complete an online evaluation instrument towards the end of each semester – students will be notified when course evaluations are open.
- Evaluations are an accreditation requirement.

Disability Services

- Whether the student is taking the course in their own high school classroom, online, or at an SPC campus, the student must disclose their diagnosed disability(ies) to Disability Services in order to receive classroom accommodations.
- A school counselor or representative may assist in submitting/uploading all completed documentation and forms through the AIM portal.
- The dual credit student requesting accommodations is required to meet with Disability Services, in order to receive reasonable accommodations that are established for the student wanting to take college-level coursework.
- **Keep in mind** - in college-level courses, curriculum cannot be modified for students with disabilities. Dual Credit students are expected to demonstrate the same level of understanding of all course material and meet the same minimum skill performance standards as every other student in the college class. High school IEPs nor 504 plans can be applied at the college level...

Career and Technical Education

Articulated Credit vs. Dual Credit

- Cost
- Immediately Transcribed
- Transferable

Summer Workshops and On-Campus Training

- During workshops, technical program coordinators and faculty provide teachers a list of sequential courses, which will count toward program certificate/degree.
- Technical program coordinators and faculty provide course content for every course that an instructor has been approved to teach, in order to guarantee course equivalency.
- Dual Credit instructors **must** teach college-level material and cover all required content, preparing students for more advanced courses, following high school graduation.

Academic Advising

2020-2021 – hosted advising sessions for over 260 students.

Seniors were contacted towards the end of the spring semester and offered an SPC transition session!

- New instructional plans are being posted to SPC's dual credit webpage.
- They can be found on under our "[Partner High Schools](#)" tab, on our website!
- [Career Coach](#)

Degree Requirements

Common Core – 42 semester credit hours that fulfill the general education requirements of degree programs on the associate degree or baccalaureate degree levels.

Core for an Associate of Arts Degree Seeker:

9 component areas -

Communications (6 Hours) - ENGL 1301 & 1302

Mathematics (3 Hours)

Life & Physical Science (6 Hours)

Language, Philosophy & Culture (3 Hours)

Creative Arts (3 Hours)

American History (6 Hours)

Government (6 Hours)

Social/Behavioral Science (3 Hours)

Institutional Option (6 Hours)

Additional Requirements

PE (2 Hours)

Electives (16 Hours)

Degree Requirements (cont.)



General Studies Degree Worksheet
ASSOCIATE OF ARTS

NON-MEDICAL, NON-STEM

2020-2021

NAME

Credit Hours	COURSE	TERM	HOURS		Credit Hours	COURSE	TERM	HOURS
6	010 Communications CR				3	080 Soc/Behavioral Science CR*		
	ENGL 1301 Composition I	JR FA	3			ECON 2301 Principles of Macroeconomics	SR SP	3
	ENGL 1302 Composition II	JR SP	3		6	090 Institutional Option CR*		
						SPCH 1315 Public Speaking	SO FA	3
3	020 Mathemaics CR*					BCIS 1305 Business Computer	SO SP	3
	MATH 1332 Contemporary Mathematics	SR SP	3		Degree Requirements			
6	030 Life and Physical Sciences CR*				2	PE Activity - 2 1SCH Courses*		
	AGRI 1415 Horticulture	JR FA	4			KINE 1304 Fitness & Wellness	FR SU	3
	GEOG 1301 Physical Geography	JR SP	3					
3	040 Language, Philosophy, and Culture CR*				16	Electives:		
	ENGL 2332 World Literature I	SR FA	3			ENGL 2333 World Literature II	SR SP	3
3	050 Creative Arts CR*				*	Other Electives	terms vary	13
	ARTS 1301 Art Appreciation	FR SP	3					
6	060 American History CR*							
	HIST 1301 United States History I	JR FA	3					
	HIST 1302 United States History II	JR SP	3					
6	070 Government CR*							
	GOVT 2305 Federal Government	SR FA	3					
	GOVT 2306 Texas Government	JR SU	3					
						TOTAL REQUIRED	60	62

Instructional Plans



SPC / Abernathy High School coursework alignment															
2020-2021															
HS Requirements	9th Grade				10th Grade				11th Grade				12th Grade		
	HS Course	Fall	Spring	Summer	HS Course	Fall	Spring	Summer	HS Course	Fall	Spring	Summer	HS Course	Fall	Spring
English (4)	English 1				English II				English III				English IV	ENGL 1301	ENGL 1302
Math (4)	Alg 1, Geometry, or Alg 2 PAP				Alg 2 or Geometry PAP				Alg2 or Pre Cal	MATH 1314			Pre Cal or Calculus	MATH 1314	
Social Studies (3)	World Geography				World History				U.S. History	HIST 1301	HIST 1302		Government & Economics	GOVT 2305	
Sciences (4)	Biology PAP				Science				Science				Science		
Foreign Lang (2)	Spanish I				Spanish II										
Fine Arts (1)					Art	ARTS 1301* or MUSI 1306 (spring only)									
PE (1)	P.E. / Equivalent														
Technology (1)	BIM														
Speech (1)					Speech	SPCH 1315*									
Electives (5)										PSYC 2301* or SOCI 1301*					GOVT 2306
Career & Technology Offerings (CTE)										HITT 1305-Medical Terminology*				HITT 1305-Medical Terminology*	

Courses highlighted in orange are offered at the high school via ITV or face to face; courses in blue are suggestions offered online; Medical Terminology (green) is a CTE course. *ARTS 1301, SPCH 1315, PSYC 2301, and SOCI 1301 are offered fall and spring. Consult with your high school counselor whether these or any other online offerings align with high school requirements, and when would be best to take them. Furthermore, please consult with the Dual Credit Academic Advisor, Art Martinez (amartinez@southplainscollege.edu), for additional course offerings and intended major alignment. To view a complete listing of academic/transferrable courses offered online through dual credit, click [here](#).

Degree Requirements (cont.)

Difference between the Associate of Arts & Associate of Science?

Associate of Science requires an additional Mathematics course (for 6 total hours) and eight hours of Lab Sciences (traditionally designed for STEM majors).

The Associate of Science degree only allows 11 hours of elective credit – normally reserved for advanced math or science coursework.

One of the most difficult areas to navigate – choosing the correct math class...

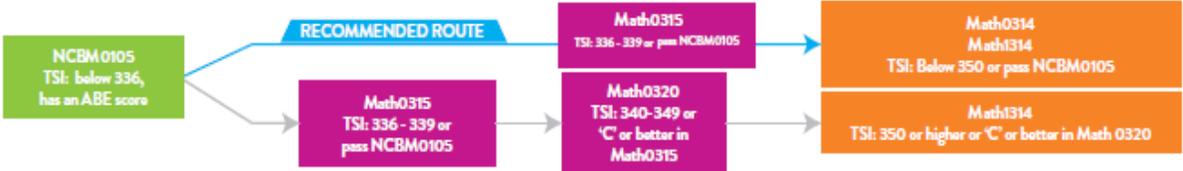
ABE

Remedial

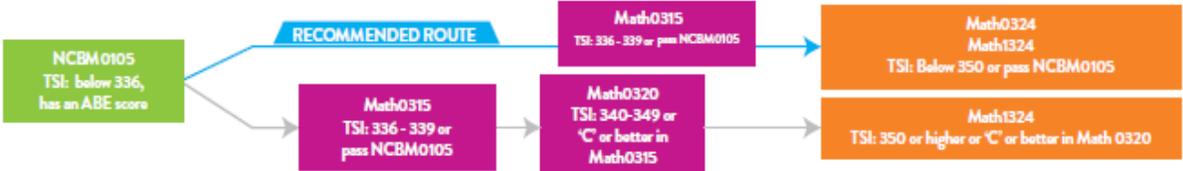
College-level Prerequisite

First College-level

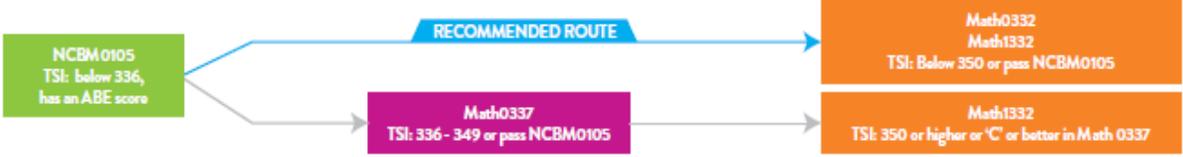
College Algebra: Math1314 Pathway (Ag, Communications, Animal Science, Architecture, Biology, Plant & Soil Science, Kinesiology, K-8 Education, Journalism, Electronic Media & Communications, Public Relations)



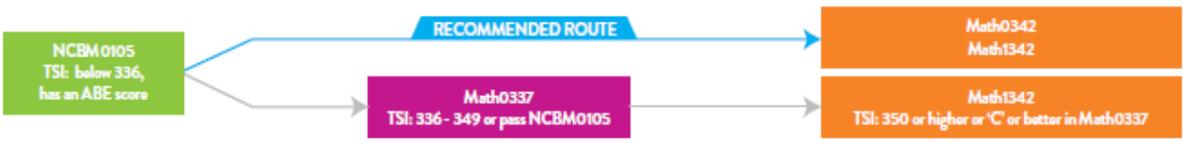
Math for Business: Math1324 Pathway (All Business/Finance, Anthropology, Geography, Natural Resources Management, Sports Management)



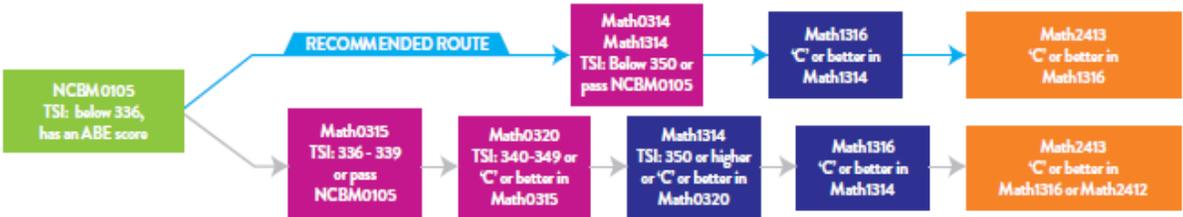
Contemporary Mathematics: Math1332 Pathway (Technical Education, Foreign Language, *English, *History, *Philosophy, *Political Science, *Psychology, *Social Work, Human Sciences, Advertising, Communication Studies, *Fine Arts, Creative Arts)



Statistical Methods: Math1342 Pathway (Nursing: BSN)



Calculus I: Math2413 Pathway (Chemistry, Computer Science, Engineering, Geosciences, Mathematics, Physics, Pharmacy)



Dual Credit Orientation

For prospective and current dual credit students...

- Topics include: Strategies for success in the classroom, communicating with professors, choosing a major, navigating degree requirements and transferability and tips and tricks for working Blackboard & MySPC.

Recent changes...

The 86th Legislative Session...

SB 25 – Transfer/Advising/Dual Credit

- Recommended Course Sequences
- Reporting of Nontransferable Credit
- Dual Credit Degree Plan (this requirement is also found in SB 1324).

SB 1276 – Partnership Agreements

This bill expands on the details required for an agreement between a public school district and their dual credit provider.

HB 3650 – Use of Open Education Resources (OERs)

This bill requires any agreement made between a school district and a public institution of higher education to provide for a dual credit program to consider the use of free or low-cost open educational resources in courses offered under the dual credit (September 1, 2019).

The 87th Legislative Session...

SB 1277 – related to agreements between a school district and public institution of higher education on providing a dual credit program to high school students enrolled in the district.

- Program Goals
- Ensuring Quality and Rigor
- Advising Strategies & Support Services
- Endorsement Alignment
- Course Crosswalk
- Consider OER Usage

Changes For the 2021-2022 Academic Year

- Tuition Decrease
- Changes to Apply Texas
- Website Updates
- Online Course Redesign
- New ITV equipment
- ECHS Expansion
- New Dual Credit Advising Center
- New Dual Credit Advisor
- More Early Alert/Student Support Measures – Gradebooks, Blackboard Accessibility

Open Educational Resources (OERs)

- Text & course materials that are free to students.

Courses adopting OER –

ECON 2301 & 2302

GEOG 1301 & 1303

HIST 1302

KINE 1107

PSYC 2301 & 2314

- Instructions on how to access these free online textbooks/course materials will be in each student's Blackboard on August 30th, when courses become available for the Fall 2021 semester.

Business Office Updates

- Payment Plans
 - \$30 Non-refundable fee
 - Payment Plans are not available after September 3rd

50% down payment required between July 31st and September 2nd - with 25% due on October 5th and on November 5th

Business Office Updates (cont.)

Tuition Waivers –

- If eligible, these funds will cover the cost of dual credit tuition (but not books or supplies).

For Foster Care & Adoption Waivers - students should submit their letter from Child Protective & Regulatory Service to the Dual Credit Office.

For Hazlewood & Veterans' Benefits, contact Ms. Vivian Sanchez in the Financial Aid Office at (806) 716-2361 or vsanchez@southplainscollege.edu.

Business Office Updates (cont.)

Covering Student Costs –

- Sponsorship lists need to be submitted to Jessica Lopez (jmlopez@southplainscollege.edu) in the Business Office by Friday, August 20th
- Please include each student's name, SPC ID number the course(s) they are enrolled in and the amount being covered by the district.
- Reminder – enrollment lists are available upon request!

Inclusive Access

- Text & course materials included in a student's bill.

Used for the following courses –

ACCT-2301

BCIS-1305

BUSI-1301

ENGL-1301, 1302 & 2332

HECO 1322

HIST 1301

HITT 1305

HUMA 1301 & 2323

SOCI 1301 & 2301

SPCH 1315

- These materials will automatically appear in each student's Blackboard, when their courses become available on August 30th.
- So, no longer have the need for physical textbooks to be delivered or sent out via U.S. Mail.
- Students are allowed to opt-out by the 12th class day – September 15th

Stipends

- Stipends are paid through direct deposit on October 1, November 1, and December 1 for the fall semester and on March 1, April 1, and May 1 for the spring semester.
- Stipends are based on class enrollment as of the official census date (the 12th class day) of each semester.

Stipends (cont.)

Stipend Amount	English Classes	All Other Classes
\$500	1-22	1-30
\$1000	23-44	31-60
\$1500	45-66	61-90
\$2000	67-88	91-120
\$2500	89-110	121-150
\$3000	111-132	151-180
\$3500	133-154	181-210
\$4000	155-176	211-240
\$4500	177-198	241-270

Registration Updates

August 30th - First day of class!

(Blackboard will be made available to students on this date).

September 3rd – Last day to add an ITV or online class.

September 7th - Dual Credit payment deadline.

September 15th - Last day to enroll in a dual credit course that's being offered at a high school location. This date is also the 12th class day and serves as the College's official census date.

For students who register before August 30th - payment is due no later than close of business on August 30th.

For students who register after August 30th - payment will be due that same day of registration.

Scheduling Fall Classes

- Please let us know if you have course additions or deletions.
- Please let us know if you have instructor changes.
- Please let us know if any staff contact information needs to be updated or changed.

Last Year in Review

Over 2,600 students enrolled in dual credit coursework this Spring semester – more than 400 of those students were enrolled in CTE dual credit courses.

Honor Cords (awarded for completing 24 Dual Credit hours with SPC)
- SPC had 319 students receive dual credit honor cords in May 2021.

Associate Degree Completers

- 40 dual credit students received their Associate Degree during SPC's commencement ceremony last May.

Dual Credit Outreach

Please contact the Dual Credit office to schedule:

- Parent Night Presentations
- Student Presentations
- Academic advising sessions
- Assistance with the SPC Admissions application
- Getting a Dual Credit table at your college fair!

Contact Us

Dual Credit Office Staff

Ryan Fitzgerald, Dean of Dual Enrollment & Distance Education

JimAnn Batenhorst, Dual Credit Coordinator

Christa Henley, Dual Credit Advisor

Arturo Martinez, Dual Credit Advisor

Vanessa Olivo, Dual Credit Specialist

Office: (806) 716-2340

Email: dualcredit@southplainscollege.edu